

Public Document Pack



**Assistant Director, Governance and
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Wednesday 17 February 2016

Notice of Meeting

Dear Member

District Committee - Kirklees Rural

The **District Committee - Kirklees Rural** will meet in the **Burton Village Hall, Northfield Road, Highburton. HD8 0QT** at **7.00 pm** on **Thursday 25 February 2016**.

The items which will be discussed are described in the agenda and there are reports attached which give more details.

A handwritten signature in black ink, appearing to read "Julie Muscroft", on a light-colored background.

Julie Muscroft

Assistant Director of Legal, Governance and Monitoring

Kirklees Council advocates openness and transparency as part of its democratic processes. Anyone wishing to record (film or audio) the public parts of the meeting should inform the Chair/Clerk of their intentions prior to the meeting.

The District Committee - Kirklees Rural members are:-

Member

Councillor Edgar Holroyd-Doveton
(Chair)
Councillor Bill Armer
Councillor Donna Bellamy
Councillor Robert Barraclough
Councillor Jim Dodds
Councillor Donald Firth
Councillor Charles Greaves
Councillor Christine Iredale
Councillor Terry Lyons
Councillor Andrew Marchington
Councillor Nigel Patrick
Councillor Hilary Richards
Councillor David Ridgway
Councillor Ken Sims
Councillor John Taylor
Councillor Graham Turner
Councillor Nicola Turner
Councillor Michael Watson
Karen Armitage (Co-Optee)
Maggie Blanshard (Co-Optee)
Councillor Raymond Bray
(Co-Optee)
Richard Brook (Co-Optee)
Greg Christofi (Co-Optee)
Councillor Raymond Franks
(Co-Optee)
Charles Kaye (Co-Optee)
Jean Margetts (Co-Optee)
Michael Moores (Co-Optee)
Judith Roberts (Co-Optee)
Councillor Jean Wrathall (Co-Optee)
Councillor Paul White (Co-Optee)

Agenda

Reports or Explanatory Notes Attached

Pages

1: Welcomes and Introductions

The Chair will welcome everyone and introduce members of the Committee to the public.

2: Minutes of previous meeting

To approve the Minutes of the meeting of the Committee held on 26 November 2015.

1 - 4

3: Interests

The Councillors will be asked to say if there are any items on the Agenda in which they have disclosable pecuniary interests, which would prevent them from participating in any discussion of the items or participating in any vote upon the items, or any other interests.

5 - 6

4: Admission of the public

Most debates take place in public. This only changes when there is a need to consider certain issues, for instance, commercially sensitive information or details concerning an individual. You will be told at this point whether there are any items on the Agenda which are to be discussed in private.

5: Deputations / Petitions

The Committee will receive any petitions and hear any deputations from members of the public. A deputation is where up to five people can attend the meeting and make a presentation on some particular issue of concern. A member of the public can also hand in a petition at the meeting but that petition should relate to something on which the body has powers and responsibilities.

6: Neighbourhood Policing Team Update
The Committee will receive and update from the Kirklees Rural Neighbourhood Policing Team on crime and safety initiatives.

Sergeant Richard Haigh and PC Sally Baines will attend.

Contact: Inspector Mark Trueman
Mark.tureman@westyorkshire.pnn.police.uk

7: Greenspace Service Standards - Rural District 7 - 24

The Committee will receive information on the service standards to be applied to parks and open spaces in 2015-2016 following discussions with Councillors.

Contact: Rob Dalby
01484 221000
Rob.dalby@kirklees.gov.uk

8: District Committee Delegated Budgets 25 - 70

The Committee will consider applications for funding:-

- Streetscene Road Improvements - Holme Valley North Ward - £30,000 – (Revenue £4,661.43 / Capital £25,339.57)
- Skelmanthorpe Library – New Windows and Doors - £19,800 – (New Homes Bonus)
- Wessenden Head Footpath Resurface - £19,000 – (New Homes Bonus)
- Dementia Friendly Communities – All Wards - £2,500 – (Revenue)
- Wood Lane, Thunderbridge Footpath – Kirkburton Ward - £2,000 (Revenue)
- Life of Wilson Project – Golcar Ward - £900 (Revenue)
- Speed Indicator Device – Holme Valley North Ward - £800 (Revenue)
- Heroes are Welcome – Denby Dale Ward - £500 (Revenue)
- Litter Bin, Milnsbridge – Golcar Ward - £300 (Revenue)

Contact: Julie McDowell
Area and Neighbourhood Action Co-ordinator
01484 221000, julie.mcdowell@kirklees.gov.uk

9: Estates and Environmental Works Budget

The Committee will consider schemes for spend under the Estates and Environmental works budget.

Contact: Lisa White
01484 221000
Lisa.white@knh.org.uk

10: Calderdale and Huddersfield Hospital Proposals for Service Changes

The Committee would like to hear views about how the changes will affect local residents and communities in Kirklees Rural District.

The draft public consultation document - summary of proposals, pages 16-17 is on the Calderdale Council Website (Joint Scrutiny Panel 22nd February 2016):-

http://www.calderdale.gov.uk/nweb/COUNCIL.minutes_pkg.view_doc?p_Type=AR&p_ID=42782

Contact: Julie McDowell
01484 221000
Julie.mcdowell@kirklees.gov.uk

11: Public Question Time

The Committee will hear any questions from the general public.

Questions submitted in advance of the meeting may enable a fuller response to be given at the meeting. If you wish to give notice of a question please contact: Councillor Edgar Holroyd-Doveton, Chair of Kirklees Rural District Committee, Tel: 07917 354959, or email: edgar.holroyd-doveton@kirklees.gov.uk.

Alternatively, contact Julie McDowell, Area and Neighbourhood Action Co-ordinator, on the contact details below.

Contact: Julie McDowell
Area and Neighbourhood Action Co-ordinator
01484 221000, julie.mcdowell@kirklees.gov.uk

12: Date of Next Meeting

7pm, Thursday 24 March 2016 at Skelmanthorpe Youth and Community Centre.

Contact: Julie McDowell
01484 221000 Julie.Mcdowell@kirklees.gov.uk

Contact Officer: Julie Mcdowell; Tel: 01484 221000; Email:
Julie.mcdowell@kirklees.gov.uk,

KIRKLEES COUNCIL

DISTRICT COMMITTEE - KIRKLEES RURAL

Thursday 26th November 2015

Present: Councillor Edgar Holroyd-Doveton (Chair)
Councillors B Armer, D Bellamy, R Barraclough, J Dodds, C Greaves,
C Iredale, A Marchington, G Turner, N Turner and M Watson

Co-optees: R Bamforth

Apologies:

D Firth

T Lyons

N Patrick

H Richards

D Ridgway

K Sims

Parish Councillor R Brook

In attendance: Approximately 15 members of public

1 Welcomes and Introductions

The Chair welcomed everyone to the meeting and committee members introduced themselves.

2 Minutes of previous meeting

RESOLVED – That the minutes of the meeting of the Committee held on 24 September 2015 be approved as a correct record.

3 Interests

No interests were declared.

4 Admission of the public

It was noted that all agenda items would be considered in public session.

5 Deputations / Petitions

There were no deputations or petitions.

6 Kirklees Rural Neighbourhood Police Team Update

Sergeant Andrew Lockwood of West Yorkshire Police gave a presentation on call handling and crime management. He explained how Police processes and services

are kept under review to ensure an efficient and appropriate response to calls. It was important that the public felt safe and have confidence in the Police.

Calls from the public were graded, with the Police aiming to get to emergencies within 15 minutes, to respond to priority calls within 60 minutes and standard calls within 4 hours. All calls are logged with the Duty Inspector at Huddersfield Police Station, who is in charge of all the resources used to respond to calls across Kirklees. At any one time there could be 40-60 logs open so it was important that they were graded correctly.

The programme of change team was centrally located in the Police force and had the aim of making the force as lean as possible while giving the same service. The team's role was to review a crime's lines of enquiry and decide whether to close it if there were none, taking into account the vulnerability of the victim and whether the crime can be solved, if it is serious then resources will be put into solving it. The team considers whether it is necessary to send a car or an officer out or whether it could be done by telephone. Regular hub meetings were held to look at crime patterns and types and decide what could be done.

Community representatives were asked to pass on this message and to make suggestions about how resources could be best deployed in the local community. One suggestion is that a text number be made available for people to contact the Police about any incidents on the Ale Trail. The Ale Trail is one area that people find difficult because anti-social behaviour can happen several times a day. There would be some planning for the summer and Call Centre staff had been recruited recently.

A common complaint from residents was that the Police do not feedback the action they have taken and the outcome, often because of shift patterns and leave. The Victim's Code of Conduct sets out compliance times. A concern that staff in the Neighbourhood Police Team do not respond to emails has been raised with Chief Superintendent Steve Cotter.

RESOLVED – That Sergeant Lockwood be thanked for the presentation.

7 Young People's Health and Well-Being Survey

Councillor Erin Hill, Cabinet Lead Family Support and Protection gave a presentation on the initial results of the survey for the Kirklees Rural district.

The survey by Public Health of year groups 7, 9 and 12 (transition years) were carried out in June to November 2014. New topics introduced were resilience and wellbeing (validated scale). Other topics were physical activity, food, smoking, drinking, alcohol, drugs, sexual health and bullying. Most schools in Kirklees had taken part except for Holmfirth High School, though young people from the Holme Valley South Ward had responded.

The results indicated that young people living in the Kirklees Rural area have lower emotional resilience than in other parts of Kirklees, that is the ability to cope with difficulty and finding healthy ways to cope.

Possible reasons for this were discussed such as social isolation, lack of transport to access services and activities, poverty, pressure placed on young people to do well academically and to do extra-curricular activities.

This issue had long been recognised in the Kirklees Rural area but had a low profile compared to issues in other parts of Kirklees. The Integrated Youth Support Team is to introduce contact time for young people in the New Year due to concerns. There needed to be more emphasis on Mental Health Services in this area, there is some good work in schools but it is not supported in the same way as other parts of Kirklees. Waiting times for these services are extremely poor in this area and linked to other issues in families. Councillor Hill explained that changes were planned to Mental Health Services, to make it much easier to access and use the service throughout life.

It was also noted that very few schools in the Kirklees Rural area have pastoral teams, which ought to be looked into. The School Nurse service investment in rural schools had done some good work with young people but was no longer in place.

Councillor Hill was keen to explore more partnership working to address this issue and it was agreed that this be looked into by the Committee's Health and Wellbeing Portfolio Group.

RESOLVED – That Councillor Hill be thanked for her presentation.

8 Streetscene Winter Maintenance Programme

Martin Bowler, Head of Highways gave a presentation on the Winter Maintenance Programme for 2015-2016.

The Council looked after over 1,200 miles of road network and gritted 55% of this network in response to forecasts, within 2 hours. Kirklees exceeded the national average of 30% for its priority network. The Council had a modern fleet of gritting vehicles plus reserves. The winter website would be available soon. There were 1,450 grit bins for community use currently being maintained with no plans for any more. The Council would respond to emergency situations via the local Police.

The number of Community Groups helping out was low at present, groups are asked to get involved in helping to clear snow.

The Council did use route forecasting but the difficulty is that the snow line changes every time it snows so this is not an efficient, cost effective use of resources. This year there would be gritting on some routes on the tops as well as the normal routes. Information on which routes the Council had gritted is available on the Kirklees Website via a tracker. The code in place required the Council to liaise with and have good relationships with neighbouring Councils.

RESOLVED – That Martin Bowler be thanked for the presentation.

9 Greenspaces Service Standards Engagement

Rob Dalby, Parks and Greenspaces Manager provided a report which set out how wards and community organisations would be consulted on the maintenance regime for 2016-2017.

Feedback on the outcome of the consultation would be made to the District Committee in the New Year. This process would be repeated annually to make sure that any changes in use are captured and that grounds maintenance reflects service need.

RESOLVED – That the engagement strategy be noted.

10 Committee Budget Report

The Committee considered applications for funding and made the following decisions.

RESOLVED –

- (1) That an adjustment be noted to the return to budget of £800 for the Ale Trail by £62.50.
- (2) That projects be funded as follows –
 - (a) £500 revenue grant to Milnsbridge Community Trust to provide a Christmas Day lunch for vulnerable and isolated people.
 - (b) £2,100 revenue grant to Aspire Co-operative Learning Trust to set up a toy library in each of the 4 schools in the Trust (Royds Hall, Beech, St John's and Golcar).
 - (c) £1,000 revenue grant to Honley Business Association towards the Christmas Lights 2015.
 - (d) £1,000 revenue for installation of kerb stones on Litherup Lane, Clayton West to prevent anti-social behaviour and littering at the site.
 - (e) £450 revenue grant to Friends of Scape School towards a community environmental learning project.

11 Public Question Time

There were no public questions.

12 Dates of Future Meetings

The dates of future meetings were noted -

25th February 2016

24th March 2016

KIRKLEES COUNCIL

COUNCIL/CABINET/COMMITTEE MEETINGS ETC

DECLARATION OF INTERESTS

Name of Councillor

Item in which you have an interest	Type of interest (eg a disclosable pecuniary interest or an "Other Interest")	Does the nature of the interest require you to withdraw from the meeting while the item in which you have an interest is under consideration? [Y/N]	Brief description of your interest

Signed: Dated:

NOTES

Disclosable Pecuniary Interests

If you have any of the following pecuniary interests, they are your disclosable pecuniary interests under the new national rules. Any reference to spouse or civil partner includes any person with whom you are living as husband or wife, or as if they were your civil partner.

Any employment, office, trade, profession or vocation carried on for profit or gain, which you, or your spouse or civil partner, undertakes.

Any payment or provision of any other financial benefit (other than from your council or authority) made or provided within the relevant period in respect of any expenses incurred by you in carrying out duties as a member, or towards your election expenses.

Any contract which is made between you, or your spouse or your civil partner (or a body in which you, or your spouse or your civil partner, has a beneficial interest) and your council or authority -

- under which goods or services are to be provided or works are to be executed; and
- which has not been fully discharged.

Any beneficial interest in land which you, or your spouse or your civil partner, have and which is within the area of your council or authority.

Any licence (alone or jointly with others) which you, or your spouse or your civil partner, holds to occupy land in the area of your council or authority for a month or longer.

Any tenancy where (to your knowledge) - the landlord is your council or authority; and the tenant is a body in which you, or your spouse or your civil partner, has a beneficial interest.

Any beneficial interest which you, or your spouse or your civil partner has in securities of a body where -

(a) that body (to your knowledge) has a place of business or land in the area of your council or authority; and

(b) either -

the total nominal value of the securities exceeds £25,000 or one hundredth of the total issued share capital of that body; or

if the share capital of that body is of more than one class, the total nominal value of the shares of any one class in which you, or your spouse or your civil partner, has a beneficial interest exceeds one hundredth of the total issued share capital of that class.

Name of meeting: District Committee – Kirklees Rural Public Meeting

Date: 25th February 2016

Title of report: Greenspace Service Standards - Rural District

Is it likely to result in spending or saving £250k or more, or to have a significant effect on two or more electoral wards?	Yes
Is it in the Council's Forward Plan ?	Not applicable
Is it eligible for "call in" by Scrutiny ?	No
Date signed off by <u>Director</u> & name	Not signed off
Is it signed off by the Director of Resources?	Not signed off
Is it signed off by the Assistant Director – Legal, Governance & Monitoring?	Not signed off
Cabinet member portfolio	Place – Planning, Highways and Open Spaces (Cllr Steve Hall)

Electoral [wards](#) affected: Colne Valley, Denby Dale, Golcar, Holme Valley North, Holme Valley South, Kirkburton

Ward councillors consulted: Councillors Donna Bellamy, David Ridgway, Nicola Turner, Jim Dodds, Graham Turner, Michael Watson, Christine Iredale, Andrew Marchington, Hilary Richards, Charles Greaves, Edgar Holroyd-Doveton, Terry Lyons, Donald Firth, Nigel Patrick, Kenneth Sims, Bill Armer, Robert Barraclough, John Taylor.

Public or private: Public

1. Purpose of report

1.1 To inform the District Committee of the service standards to be applied to Parks greenspaces in 2016

2. Key points

2.0 In 2015 the Authority ran a trial of revised services standards on the maintenance of the Parks and open spaces within Kirklees. This was in response to the required budget saving and the reduction in capacity as a result of that.

2.1 Following this trail a set of standards were shared with elected members to comment on to help inform the decision of officers on the service standards for 2016.

- 2.2 All Councillors were given the opportunity to comment on their own wards within the District Committee area and were provided with a pack including the sites, their size and the proposed service standard (See appendix 2 for a sample pack). In addition the parks and green spaces manager was available to meet with councillors to go over any specific concerns or issues they may have.
- 2.3 Within the District responses were received from Colne Valley, denby Dale, Golcar, Holme Valley North, Holme Valley South, Kirkburton Wards, changes have been made to accommodate councillors' requests. (See appendix 1 for 2016 Service standards)
- 2.4 If no representation was made then the service standards will be unchanged from the original proposals.
- 2.5 Over 2016 further work will be done with the third sector, both the volunteer and charity parts to increase the free capacity in Parks and Greenspaces with the development of site based management plans in collaboration with groups, and looking to form new groups as appropriate.
- 2.6 In October 2016 the maintenance status of the sites will be reviewed taking into account the situation at that time, with capacity release from third party groups and such other factors as may be relevant.
- 3. Implications for the Council**
This is part of the delivery programme of changes to meet the budget challenges facing the council.
- 4. Consultees and their opinions**
All ward councillors in the Rural district have been consulted on the proposed service standards in November 2015 – January 2016.
- 5. Next steps**
The service standards set out will be implemented in April 2016.
- 6. Officer recommendations and reasons**
That the district committee note the outcome of the consultation and endorse the schedule of service standards for the district in 2016/17.
- 7. Cabinet portfolio holder recommendation - n/a**

Contact officer and relevant papers

Rob Dalby Parks and Greenspaces Manager. Tel 01484 221000 email
rob.dalby@kirklees.gov.uk

Report to Cabinet 22/9/2015 Parks and Open Spaces Standards Part One
<http://democracy.kirklees.gov.uk/ieDecisionDetails.aspx?ID=793>

Report to Cabinet 22/9/2015 Parks and Open Spaces Standards Part One
<http://democracy.kirklees.gov.uk/ieDecisionDetails.aspx?ID=794>

8. Assistant Director responsible

Joanne Bartholomew, Place – Physical Resources and Procurement

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Parks and Open Spaces

Appendix 1

Kirklees Rural District Committee

<u>Greenspace</u>	<u>SQ Metres</u>	<u>Standard 2016</u>	<u>Ward</u>
All Saints Close Clayton West	791	Bronze	Denby Dale Ward
Appleyard Picnic Site	3,490	Bronze	Golcar Ward
Back Lane Rec	3,720	Silver	Denby Dale Ward
Banks Road Open Space	4,621	Bronze	Colne Valley Ward
Bayfield Close	606	Bronze	Holme Valley South Ward
Beech Avenue Open Space Shrub Bed	2195	Bronze	Golcar Ward
Birdsedge Rec	4,688	Silver	Denby Dale Ward
Birdsedge Rest Garden	1,846	Silver	Denby Dale Ward
Birkhead Close	252	Bronze	Kirkburton Ward
Bluehills Lane	12,658	Bronze	Denby Dale Ward
Botham Hall Rec	16,716	Silver	Golcar Ward
Broad Oak Rec	1,591	Silver	Colne Valley Ward
Broadlands Rec	64,905	Silver	Holme Valley North Ward
Brockholes Rec	7,789	Gold	Holme Valley North Ward
Bromley Bank Open Space	6,226	Bronze	Denby Dale Ward
Broomhill Close	1,233	Silver	Holme Valley South Ward
Burnlee Rec	4,803	Silver	Holme Valley South Ward
Canal Side	736	Silver	Colne Valley Ward
Causeway Crescent Open Space	6,830	Silver	Colne Valley Ward
Celandine Avenue Rec	12,504	Silver	Golcar Ward
Chapel Hill	300	Bronze	Denby Dale Ward
Christ Church Linthwaite	4,432	Bronze	Colne Valley Ward
Clayton West War Memorial	788	Silver	Denby Dale Ward
Cliffewood Park	15,995	Silver	Denby Dale Ward
Cliffewood Park Car Park	211	Bronze	Denby Dale Ward
Cliffewood Park Enterprise Shrub Bed	1,842	Bronze	Denby Dale Ward
Coal Pit Gate Rec	5,560	Silver	Holme Valley South Ward
Coronation Park	6,367	Silver	Golcar Ward
Crangle Field (Stocks Moor)	180	Bronze	Kirkburton Ward
Croft Court Roundway Honley	1,800	Bronze	Holme Valley North Ward
Cross Lane Rec	25,176	Silver	Denby Dale Ward
Crow Lane Playing Field	16,938	Silver	Golcar Ward
Crow Lane Rec	4,417	Silver	Golcar Ward
Cumberworth Open Space (Upper Cumberworth)	278	Bronze	Denby Dale Ward
Cumberworth Play Pen	171	Bronze	Denby Dale Ward
Daleside Avenue Open Space, Wooldale	914	Bronze	Holme Valley South Ward

Denby Dale Pie Dish	72	Bronze	Denby Dale Ward
Denby Dale War Memorial	833	Silver	Denby Dale Ward
Dene Park Open Space	1,720	Bronze	Kirkburton Ward
Dumb Steeple Grange Moor	4,288	Bronze	Kirkburton Ward
Dungeon Bottom	2,250	Bronze	Kirkburton Ward
Emley Churchyard	3,587	Bronze	Denby Dale Ward
Emley Rest Garden	869	Bronze	Denby Dale Ward
Emley War Memorial	104	Silver	Denby Dale Ward
Eunice Lane Rec	3,037	Bronze	Denby Dale Ward
Farnley Rec	17,940	Silver	Kirkburton Ward
Flockton Churchyard	1,690	Bronze	Kirkburton Ward
Flockton Rec	2,582	Silver	Kirkburton Ward
Fortis Way/Centuria Walk	3,052	Bronze	Golcar Ward
Gordon Terrace	774	Bronze	Colne Valley Ward
Grange Moor Rec	11,407	Silver	Kirkburton Ward
Greenfield Road Verge	160	Bronze	Holme Valley South Ward
Greenlaws Close Open Space	835	Bronze	Holme Valley South Ward
Grenoside View	1,820	Bronze	Kirkburton Ward
Hade Edge Rec	12,552	Silver	Holme Valley South Ward
Hallas Road Rec	8,418	Silver	Kirkburton Ward
Heather Fold Cumberworth Road	639	Bronze	Denby Dale Ward
Heather Road Open Space Meltham	1,198	Bronze	Holme Valley North Ward
Hepworth Rec	7,762	Silver	Holme Valley South Ward
Hollins Glen Rec	6,812	Silver	Colne Valley Ward
Holmbridge Rec	11,560	Silver	Holme Valley South Ward
Holme Rec	5,741	Silver	Holme Valley South Ward
Holme Rec Meal Hill Road	706	Bronze	Holme Valley South Ward
Holmfirth Fire Station Shrub Bed	500	Silver	Holme Valley South Ward
Holmfirth Road Rec New Mill	5,956	Silver	Holme Valley South Ward
Holmside Gardens, Holmfirth	7,048	Gold	Holme Valley South Ward
Honey Head Lane Open Space	1,200	Bronze	Holme Valley North Ward
Honley Park	6,643	Gold	Holme Valley North Ward
Ings Mill Drive Open Space	814	Bronze	Denby Dale Ward
Inkerman Way Open Space	2,348	Bronze	Denby Dale Ward
Jaggar Lane Rec	27,143	Silver	Holme Valley North Ward
Jos Lane Play Area	428	Bronze	Kirkburton Ward
Jubilee Field Rec	4,894	Silver	Golcar Ward
Kayes Rec	4,489	Silver	Denby Dale Ward
Kenyon Bank Open Space	2,647	Bronze	Denby Dale Ward
Kinder Avenue Open Space	3,283	Silver	Colne Valley Ward
Kirkburton Picnic Area	1,535	Bronze	Kirkburton Ward
Kirkburton War Memorial	2,823	Silver	Kirkburton Ward
Lees Mill Lane Garage Site	1,060	Bronze	Colne Valley Ward
Linthwaite Football Field	21,729	Silver	Colne Valley Ward

Lock Top	308	Bronze	Colne Valley Ward
Longfield Avenue Rec	25,828	Silver	Golcar Ward
Longwood Bus Shelter	30	Bronze	Golcar Ward
Longwood General Improvement Area	2,274	Bronze	Golcar Ward
Longwood War Memorial	15	Silver	Golcar Ward
Lower Cumberworth Rec	4,198	Silver	Denby Dale Ward
Manchester Road Opposite Linfit Fold	1,293	Bronze	Colne Valley Ward
Manchester Road Side 703	20	Bronze	Colne Valley Ward
Manor Grange Open Space Shepley	950	Bronze	Kirkburton Ward
Market Place	900	Bronze	Colne Valley Ward
Marsden Park	43,736	Gold	Colne Valley Ward
Marsden Park Multi Court	1,000	Silver	Colne Valley Ward
Meal Hill Rec	6,868	Silver	Colne Valley Ward
Meltham Methodist Church	4,020	Bronze	Holme Valley North Ward
Meltham Picnic Site	1,040	Bronze	Holme Valley North Ward
Meltham Pleasure Grounds	7,136	Bronze	Holme Valley North Ward
Meltham Road Rec, Honley	9,112	Silver	Holme Valley North Ward
Moorfield Court Open Space Grange Moor	1,640	Bronze	Kirkburton Ward
Moorlands Rise Plots	894	Bronze	Holme Valley North Ward
Mount Road Rec, Marsden	461	Bronze	Colne Valley Ward
Myrtle Road Open Space	550	Bronze	Golcar Ward
Netherthong Rec	312	Silver	Holme Valley South Ward
Netherthong War Memorial	211	Silver	Holme Valley South Ward
New Street Open Space	1,002	Bronze	Golcar Ward
Old Bank	425	Silver	Colne Valley Ward
Oldfield Rec	2,431	Silver	Holme Valley North Ward
Outlane Grave Yard	529	Bronze	Colne Valley Ward
Paddock Head Memorial	2,147	Bronze	Golcar Ward
Paddock Head Shops	499	Silver	Golcar Ward
Park Avenue/A629 Plots	2,731	Silver	Kirkburton Ward
Park Lane Shrubberies	390	Bronze	Golcar Ward
Pennine View Rec	3,220	Bronze	Colne Valley Ward
Robin Rocks, Brockholes	92	Silver	Holme Valley North Ward
Rotcher Tip Picnic Site	4,023	Bronze	Colne Valley Ward
Sam Whitehead Gardens	541	Bronze	Colne Valley Ward
Sands Rec Ground	36,676	Silver	Holme Valley South Ward
Savile Street Verges	60	Bronze	Denby Dale Ward
Scapegoat Hill Rec	839	Silver	Colne Valley Ward
Scholes Rec Moorlands	4,522	Silver	Holme Valley South Ward
School Lane/Church Street Corner	566	Bronze	Denby Dale Ward
Shaw Lane Open Space	360	Bronze	Holme Valley South Ward
Shepley Cenotaph	2,148	Silver	Kirkburton Ward
Shepley Rec	13,967	Silver	Kirkburton Ward
Sike Close	3,076	Bronze	Holme Valley South Ward

Skelmanthorpe Car Park	285	Bronze	Denby Dale Ward
Skelmanthorpe Rec	6,511	Silver	Denby Dale Ward
Slaithwaite Builders Yard	477	Bronze	Colne Valley Ward
Slaithwaite Cenotaph	40	Silver	Colne Valley Ward
Slaithwaite Church	773	Bronze	Colne Valley Ward
Slaithwaite Grave Yard	1,025	Bronze	Colne Valley Ward
Slaithwaite Road Rest Garden	1,198	Bronze	Holme Valley North Ward
Slaithwaite Spa	8,919	Silver	Colne Valley Ward
Slantgate/Manchester Road	620	Bronze	Colne Valley Ward
Spark Street Rec	5,444	Silver	Golcar Ward
St Augustines Church	4,630	Bronze	Denby Dale Ward
St Bartholomews Church	700	Bronze	Colne Valley Ward
Station Approach Honley	774	Bronze	Holme Valley North Ward
Station Road Corner	861	Bronze	Golcar Ward
Stocksmoor Rec	2,124	Silver	Kirkburton Ward
Sunnybank Rec	1,984	Bronze	Denby Dale Ward
Sunnymead Rec	14,787	Silver	Denby Dale Ward
Sycamore Rec	18,215	Silver	Golcar Ward
The Grove	1,560	Bronze	Holme Valley North Ward
Thongsbridge Rec	14,833	Bronze	Holme Valley South Ward
Thurstonland Parish Church	1,000	Bronze	Kirkburton Ward
Thurstonland Rec	5,810	Silver	Kirkburton Ward
Towngate Gardens	612	Bronze	Holme Valley North Ward
Two Furrows Rec	5,433	Silver	Golcar Ward
Upper Clough Rec	5,111	Bronze	Colne Valley Ward
Upper Denby Rec	4,822	Silver	Denby Dale Ward
Vicarage Drive Open Space	1,227	Bronze	Holme Valley North Ward
Vicarage Drive/Tinker Lane	6,779	Bronze	Holme Valley North Ward
Victoria Park Holmfirth	9,606	Silver	Holme Valley South Ward
Waingate Park Open Space	555	Bronze	Colne Valley Ward
Wakefield Road (Greenacre Gate)	985	Bronze	Kirkburton Ward
Warburton Road Rec	5,630	Silver	Denby Dale Ward
Wellhouse Rec	2,018	Bronze	Colne Valley Ward
Westerley Lane (Rear 7-35)	9,600	Bronze	Kirkburton Ward
Westerley Way Rec	17,391	Silver	Kirkburton Ward
White Wells Gardens Scholes	360	Bronze	Holme Valley South Ward
White Wells Road/Jostle Swells	1,027	Bronze	Holme Valley South Ward
Wilshaw Rec	1,350	Bronze	Holme Valley North Ward
Woodhead Fold Park Lane	1,063	Bronze	Holme Valley North Ward
Woodlands Open Space	4,495	Bronze	Denby Dale Ward
Woods Avenue Rec	1,660	Bronze	Colne Valley Ward
Wooldale Rec	4,490	Silver	Holme Valley South Ward
Parks and Open Spaces			

Kirklees Rural District Committee

<u>Natural Areas</u>	<u>SQ Metres</u>	<u>Standard 2016</u>	<u>Ward</u>
Birds Edge Rec	911	Silver	Denby Dale Ward
Burnlee Rec	2,992	Silver	Holme Valley South Ward
Causeway Crescent Rec	3,411	Silver	Colne Valley Ward
Coronation Park	1,482	Silver	Golcar Ward
Cross Lane Rec	2,276	Silver	Denby Dale Ward
Crow Lane Playing Field	8,360	Silver	Golcar Ward
Jubilee Field	4,055	Silver	Golcar Ward
Kayes Rec	820	Silver	Denby Dale Ward
Kinder Avenue	3,549	Silver	Colne Valley Ward
Longfield Avenue Rec, Golcar	2,424	Silver	Golcar Ward
Meal Hill Rec	1,833	Silver	Colne Valley Ward
Sunnymead Rec	1,981	Silver	Denby Dale Ward

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Gold

Parks and open spaces

Maintenance standards

What is a Gold site?

- High profile area within major centres that are seen and used by the whole community
- Landscaping and floral displays create an attractive welcoming place
- Higher frequencies to achieve a good standard
- Gold sites may also have Silver, Bronze or Natural areas

How often will the grass be cut?

- 21 grass cuts (during the cutting season)
- 1 to 2 week intervals
- Reduced from 28 cuts

What will it look like?

- High Amenity Grass (can grow up to 5cm between cuts)
- Floral bedding displays or herbaceous planting
- Seasonal floral hanging baskets & planters in gold town centres
- Shrub Beds
- Hedges
- Play & Sports facilities

Where are the Gold sites?

- Principal Parks
- Memorial Parks
- Principal Gold Town Centres
- Crematoria

During the Summer floral decorations will be provided in Gold town centres helping to create vibrant environments.

The current resource allocation of baskets and planters is:

Batley & Spennings Dale District Committee

- Batley Town Centre
 - 20 Brackets for hanging baskets
 - 5 Flower towers for planting
 - 20 Half barrels for planting

Dewsbury & Mirfield District Committee

- Dewsbury Town Centre
 - 20 Brackets for hanging baskets
 - 5 Flower towers for planting
 - 20 Half barrels for planting

Huddersfield District Committee

- Huddersfield Town Centre
 - 100 Brackets for hanging baskets
 - 10 Flower towers for planting
 - 20 Half barrels for planting

Kirklees Rural District Committee

- Holmfirth Town Centre
 - 40 Brackets for hanging baskets
 - 2 Flower towers for planting
 - 10 Half barrels for planting

Site Locations

Batley & Spennings Dale District Committee

1. Batley Memorial Park
3. Cleckheaton Memorial Park
6. Green Park
14. Royds Park
17. Wilton Park
- Batley Town Centre

Dewsbury & Mirfield District Committee

4. Crow Nest Park
5. Dewsbury Crem
10. Ings Grove Park
11. Longcauseway Gardens
- Dewsbury Town Centre

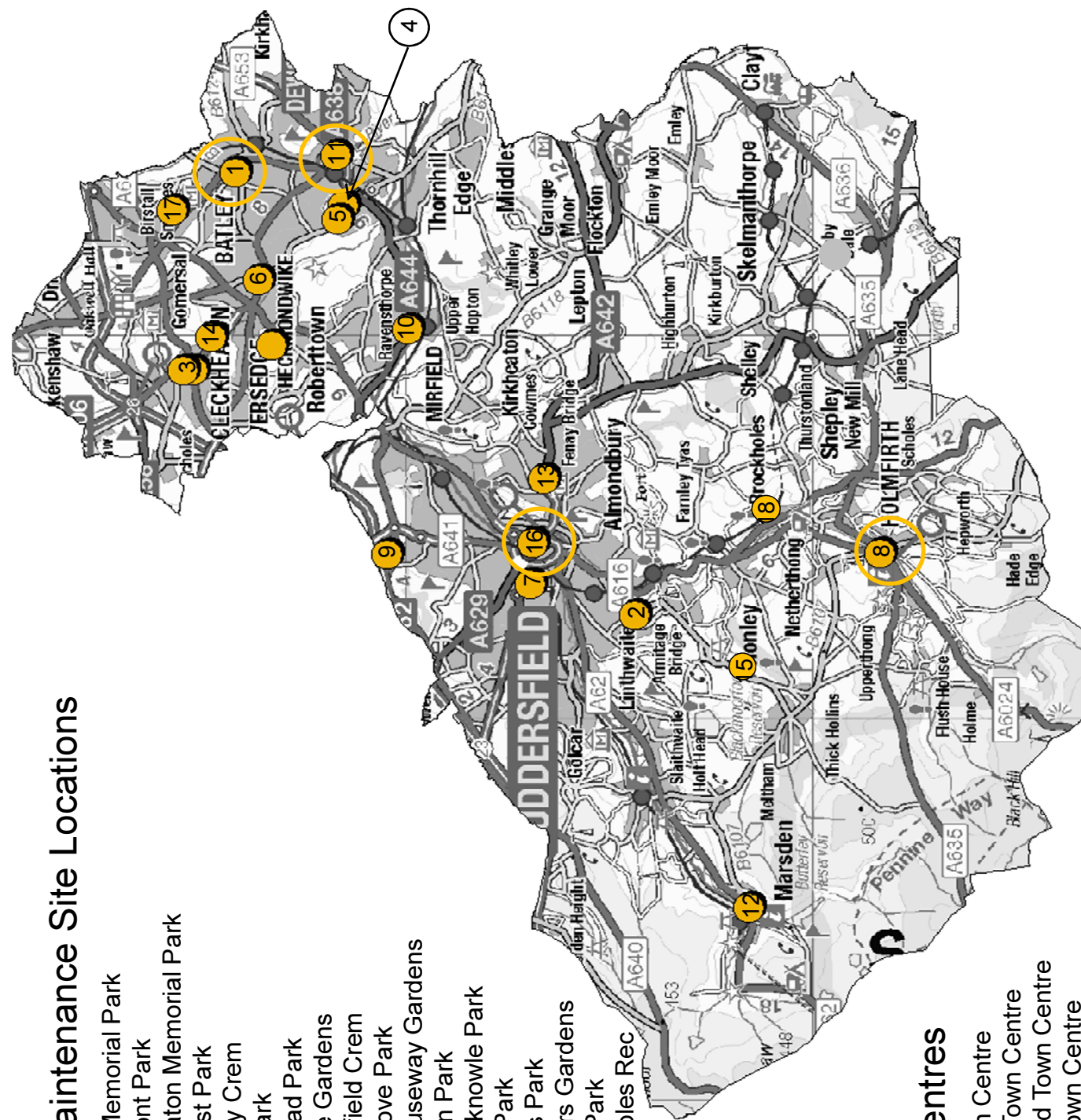
Huddersfield District Committee

2. Beaumont Park
7. Greenhead Park
9. Huddersfield Crematorium
13. Ravensknowle Park
16. St Peters Gardens
- Huddersfield Town Centre

Kirklees Rural District Committee

8. Holmside Gardens
12. Marsden Park
14. Peoples Park
18. Brockholes Rec
- Holmfirth Town Centre

Locations



Gold Maintenance Site Locations

1. Batley Memorial Park
2. Beaumont Park
3. Cleckheaton Memorial Park
4. Crow Nest Park
5. Dewsbury Crem
6. Green Park
7. Greenhead Park
8. Holmside Gardens
9. Huddersfield Crem
10. Ings Grove Park
11. Longcausway Gardens
12. Marsden Park
13. Ravensknowle Park
14. Royds Park
15. Peoples Park
16. St Peters Gardens
17. Wilton Park
18. Brockholes Rec

Gold Centres

- Batley Town Centre
- Dewsbury Town Centre
- Huddersfield Town Centre
- Holmfirth Town Centre

What is a Silver site?

- Areas that are located within busy centres, or are well used by the local community
- Planting can create a welcoming place and recreation or sports facilities are available
- Moderate frequencies keep the site safe, clean, tidy and usable

How often will the grass be cut?

- 14 grass cuts (during the cutting season)
- 2 week intervals
- Reduced from 28 or 14 cuts

What will it look like?

- General Amenity Grass (can grow up to 10cm between cuts)
- Colourful herbaceous borders replace annual bedding schemes
- Shrub Beds
- Hedges
- Play & Sports facilities

Where are the Silver sites?

- Secondary Parks
- Recreation Grounds (with facilities)
- Rest Gardens
- Smaller town & village centres
- Cemeteries

What is a Bronze site?

- Areas that have no recreation provision and have lower usage
- Grass areas provide valuable green open space
- Minimum frequencies keep growth in check
- Bronze sites may also be naturalised to Wildlife habitat

How often will the grass be cut?

- 6 grass cuts (during the cutting season)
- 4 week intervals
- Reduced from 14 cuts

What will it look like?

- Low Amenity Grass (can grow up to 20cm between cuts)
- Shrub Beds
- Hedges
- Trees

Where are the Bronze sites?

- Areas within secondary Parks (without facilities)
- Open Spaces
- Recreation Grounds (without sports facilities)
- Highway Verges
- Greenways

What is a Natural site?

- Areas or parts of sites that are used for informal activities
- No scheduled maintenance is to take place and nature is allowed to develop providing opportunities for wildlife habitat and biodiversity
- Tree planting can also develop new woodland

How often will the grass be cut?

- Grass not cut but perimeters can be cut to define natural area
- Reduced from 14 cuts

What will it look like?

- Natural long grass mixed with flora
- Naturalised shrubs
- Tree planting

Where are the Natural sites?

- Areas within secondary Parks (without facilities)
- Open Spaces
- Recreation Grounds (without sports facilities)
- Greenways
- As further opportunities are realised more natural areas may be developed

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Name of meeting: District Committee – Kirklees Rural Public Meeting

Date: 25 February 2016

Title of report: Devolved Budgets - Projects and Proposals for Expenditure

Is it likely to result in spending or saving £250k or more, or to have a significant effect on two or more electoral wards?	N/A
Is it in the Council's Forward Plan?	N/A
Is it eligible for "call in" by Scrutiny?	Yes
Date signed off by <u>Director</u> & name	Kimiyo Rickett – Assistant Director, Communities and Leisure
Is it signed off by the Director of Resources?	
Is it signed off by the Assistant Director – Legal, Governance & Monitoring?	
Cabinet member portfolio	Community Development, Councillor Involvement In New Council

Electoral [wards](#) affected: Denby Dale, Kirkburton, Colne Valley, Golcar, Holme Valley North, Holme Valley South

Ward councillors consulted: All

Public or private: Public

1. Purpose of report

The report outlines the budget balances and the funding proposals for decision.

2. Key points

2.1 The devolved budgets enable the District Committee to develop activities and interventions tailored to the needs of the district under agreed priority themes.

2.2 Priority Themes

The District Committee has agreed the following priority themes:

Early Intervention and Prevention - tackling issues early to delay or prevent bigger problems from occurring.

Economic Resilience - building resilient communities where people are skilled and have economic opportunities.

2.3 Delegated Budgets

District Committee budget balances are as follows:

- Capital - £50,727.75
- Revenue - £91,255.89
- New Homes Bonus - £150,084.00
- Housing Environmental - £97,179.00

Appendix 1 – project summaries
Reports 1 - 9 – detailed project reports
Appendix 2 – budget breakdown

2.4 Fast Track Commissions and Discretionary Grants

Any urgent grants under £500 and commissions under £1,000 supported by councillors, the Chair of the district committee and approved by the Head of Safe and Cohesive Communities since the last district committee meeting to be noted on the decision summary:

Holme Valley Residents Association Project – Transfer of the Toilets – (Holme Valley South) £500.00 revenue – discretionary grant

2.5 Underspends to be returned to Revenue Budget 2015-2016

Marsden Walkers are Welcome £2,000 revenue approved 03/07/2013 (Colne Valley). Project complete, proposal that £414 underspend is returned to committee budget.

2.6 Underspends to be returned 2015-2016 Capital Budget.

3. Implications for the Council

Implications are as detailed in the attached reports.

4. Consultees and their opinions

Consultees are as detailed in the attached reports.

5. Next steps

Relevant services and organisations and the public will be informed of the committee decisions. If funding is approved projects will be progressed as outlined in the attached reports.

6. Officer recommendations and reasons

As detailed in the attached reports.

7. Cabinet portfolio holder recommendation

Not applicable

8. Contact officer and relevant papers

Julie McDowell, Area and Neighbourhood Action Co-ordinator

Communities and Leisure; Tel: 01484 221000

Julie.McDowell@kirklees.gov.uk

Carol Gilchrist, Engagement and Cohesion Manager

Communities and Leisure; Tel: 01484 221000

carol.gilchrist@kirklees.gov.uk

9. Assistant Director responsible

Kimiyo Rickett, Assistant Director

Communities and Leisure; Tel: 01484 221000

kimiyo.rickett@kirklees.gov.uk

<u>Summary of projects for consideration</u>	
Report: 1 (1 of 9)	
Project: Streetscene Improvements for various roads	
Where: Various locations	
Wards: Holme Valley North	
Who: Streetscene and Housing	
Why: Community concerns about the condition of roads	
Priorities: Place, improving the environment	
Total overall cost of project: £30,000.00	
Revenue Amount Requested :	£30,000.00
Capital Amount Requested :	£4,661.43
	£25,339.57

<u>Summary of projects for consideration</u>	
Report: 2 (2 of 9)	
Project: Grant application Skelmanthorpe Library building - new windows and doors	
Ward: Denby Dale	
Who: Denby Dale Parish Council	
Why: Upgrade building following asset transfer for wider community use	
Priorities: Supporting communities to help each other	
Total overall cost of project: £19,800.00 plus VAT	
New Homes Bonus	£19,800.00

<u>Summary of projects for consideration</u>	
Report: 3 (3 of 9)	
Project: Resurface of Footpath off Wessenden Head Road, Meltham	
Ward: Holme Valley North	
Who: Public Rights of Way	
Why: Request from public	
Priorities: Improving health and well- being, tourism infrastructure	
Total overall cost of project: £25,000 (£6k from public rights of way budget for preparation works)	
New Homes Bonus	£19,000.00

<u>Summary of projects for consideration</u>	
Report: 4 (4 of 9)	
Project: Grant application for development work to promote dementia friendly communities	
Where: All Wards	
Who: Kirklees Dementia Action Alliance	
Why: To improve diagnosis rates and support by local communities	
Priorities: Early intervention and prevention, supporting communities to help each other	
Total overall cost of project: £2,500 in Kirklees Rural	
Revenue Amount Requested	£2,500.00 (£416.00 per ward X 6)

Summary of projects for consideration**Report:** 5 (5 of 9)**Project:** Resurface section of footpath off Wood Lane, Thunderbridge**Where:** Thunderbridge**Ward:** Kirkburton**Who:** Public Rights of Way**Why:** Request from public and Friends of Storthes Hall Wood**Priorities:** Improving health and well being and access between communities**Total overall cost of project:** £2,000.00**Revenue Amount Requested :****£2,000.00****Summary of projects for consideration****Report:** 6 (6 of 9)**Project:** The Life of Wilson Project**Where:** Paddock, Cowlersley, Golcar, Milnsbridge**Ward:** Golcar**Who:** Aspire Co-operative Learning Trust**Why:** For mobile exhibition for use in schools and local communities**Priorities:** Community using their skills to support each other**Total overall cost of project:** £1,000.00**Revenue Amount Requested :****£900.00**

<u>Summary of projects for consideration</u>	
Report: 7 (7 of 9)	
Project: Speed Indicator Device Maintenance	
Where: Various locations	
Ward: Holme Valley North	
Who: Streetscene and Housing	
Why: To continue the current SIDS provision, which is coming to an end, in 2015-16	
Priorities: Improving safety and the environment	
Total overall cost of project: £800	
Revenue Amount Requested :	£800.00

<u>Summary of projects for consideration</u>	
Report: 8 (8 of 9)	
Project: Help for Heroes Welcome	
Ward: Denby Dale	
Who: Communities and Leisure	
Why: To support heroes welcome campaign	
Priorities: Supporting communities to help each other	
Total overall cost of project: £	
Revenue Amount Requested :	£500.00

<u>Summary of projects for consideration</u>	
Report: 9 (9 of 9)	
Project: Streetscene improvements	
Where: Milnsbridge	
Ward: Golcar	
Who: Streetscene and Housing	
Why: Community concerns about littering on River Street, Milnsbridge	
Priorities: Place, Improving the environment	
Total overall cost of project: £300	
Revenue Amount Requested :	£300.00



Name of meeting: District Committee - Kirklees Rural Public Meeting

Date: 25th February 2016

Title of report: Holme Valley North Streetscene improvements for various roads

Is it likely to result in spending or saving £250k or more, or to have a significant effect on two or more electoral wards?	No
Is it in the Councils Forward Plan?	No
Is it eligible for “call in” by Scrutiny?	Yes
Date signed off by Director & name	Joanne Bartholomew Assistant Director Place
Is it signed off by the Director of Resources?	No
Is it signed off by the Acting Assistant Director - Legal & Governance?	No
Cabinet Member Portfolio	Cllr S Hall Place (Planning, Highways & Open Spaces)

Electoral Wards affected: Holme Valley North

Ward councillors consulted: All

Public or private: Public

1. Purpose of report

To advise members of the funding arrangements for these proposals. For the District Committee to consider funding from District Committee budgets.

2. Key points

- Holme Valley North Ward Councillors, residents, and businesses have raised their concerns about carriageway conditions on a number of streets in the ward.

- Officers from Streetscene and Housing have visited various sites, consulted with Ward Councillors and will reassess these sites after the winter period.
- To maintain a greater degree of flexibility and to be able to address these sites in a logical and deliverable way we will need to discuss further with Ward Councillors the other planned programmes of works for the ward.
- Councillors Charles Greaves, Edgar Holroyd – Doveton and Terry Lyons have asked that officers prepare a quotation for these works.
- Officers propose that the necessary works can be carried out for the sum of £30,000 and that these works be carried out after the end of the winter period.
- The works will be funded from the Holme Valley North Ward allocation of District Committee budgets
- Holme Valley North Ward Councillors previously agreed for similar works to be funded from their devolved area committee and ward budgets.

3. Implications for the Council

There will be a future maintenance liability to the Council.

4. Consultees and their opinions

Holme Valley North Ward Councillors have been consulted on these proposals and are all in support. Local residents and businesses agree that these works will improve the condition of the roads concerned.

5. Next steps

Once funding has been agreed, officers will implement the proposals, subject to carrying out the necessary consultation.

6. Officer recommendations and reasons

Officers recommend that by funding these proposals the Kirklees Rural District Committee would demonstrate its continuing commitment to improving the environment and the quality of life for businesses & residents in the Holme Valley North Ward.

7. Cabinet portfolio holder recommendation

N/A

8. Contact officer and relevant papers

Aidan Hopson – Principal Technical Officer Area Working & Safety: 01484
221000

aidan.hopson@kirklees.gov.uk

Andy Foulger - Reactive Works Manager Highways Construction: 01484
221000

andy.foulger@kirklees.gov.uk

9. Assistant director responsible

Joanne Bartholomew – Assistant Director Place



Name of meeting: District Committee – Kirklees Rural Public Meeting

Date: 25th February 2016

Title of report: Grant application – Skelmanthorpe Library Building

Is it likely to result in spending or saving £250k or more, or to have a significant effect on two or more electoral wards?	Not applicable
Is it in the Council's Forward Plan ?	Not applicable
Is it eligible for call in by Scrutiny ?	Yes
Date signed off by <u>Director</u> & name	Kimiyo Rickett, 12/02/16
Is it signed off by the Director of Resources?	David Smith, 12/02/16
Is it signed off by the Assistant Director – Legal, Governance & Monitoring?	Julie Muscroft, 12/02/16
Cabinet member portfolio	Not applicable

Electoral [wards](#) affected: Denby Dale

Ward councillors consulted: Councillors Jim Dodds, Graham Turner, Michael Watson

Public

1. Purpose of report

To consider a request for £19,800 New Homes Bonus grant funding by Denby Dale Parish Council for replacement doors and windows at Skelmanthorpe library building. The asset transfer of the library building from Kirklees Council to the parish council is expected to be complete in February 2016.

2. Key points

2.0 Denby Dale Parish Council is in the process of a Community Asset Transfer of the Skelmanthorpe library building. The intention is to retain the office spaces and meeting room currently used by the parish council to provide a space for the library to continue its operations. Existing and new groups will be encouraged to utilise this space either for voluntary activities or to assist in the start up of new businesses.

2.1 The building needs to be brought up to standard in terms of energy efficiency and general maintenance. A grant is sought to replace old windows with energy efficient and fire safety compliant windows.

2.2 The aims that the Parish Council has for the building are set out in its business plan 2015-2020; to provide a secure base for the future of the library in Skelmanthorpe, to provide facilities for parish council activities, to provide a quality community facility in which community groups and the community generally can easily access space for meetings and events and to provide assistance to local start up businesses with office space. The parish council will manage the building and a building user group will be established. Local volunteers have been recruited and are being trained to support the library service.

2.3 The building condition survey indicates that the building is in a reasonable condition, given its age, requiring cosmetic refurbishment and that secondary items such as single glazed windows should be considered for upgrading but are not immediately essential (business plan dated March 2015 attached).

2.4 Cost breakdown

2.4 Two quotations have been sought by the parish council from local companies, one is for £14,872 (excluding VAT) and the preferred quotation is for **£19,800** (excluding VAT) as resolved by the Denby Dale Parish Council meeting on 2nd February 2016. The parish council is seeking **£19,800** from the district committee's New Homes Bonus funding.

2.5 The parish council has ring fenced £30k per year from its own budget for the running costs and maintenance of the building. The parish council is a statutory corporate body with 20 elected councillors. Since coming into being in 1974 it has served the public in a number of different ways. It currently administers a community small grants scheme and schools small grants scheme, runs local environmental projects and is in the process of leasing land from Kirklees Council to provide the community with an allotment area.

2.6 Timescales

It is expected that the work will start in March 2016 and be completed by June 2016.

3. Implications for the Council

The proposal meets the Council's priority of supporting communities to do more for themselves and creating trust and connections between institutions, businesses and citizens. It meets the criteria for the New Homes Bonus of people doing more for themselves and the local community and to work in new ways (New Council).

4. Consultees and their opinions

Local Ward Councillors Graham Turner, Jim Dodds and Michael Watson have been informed of the proposals and are supportive.

The Council's Corporate Landlord has been asked for a view on the proposal.

5. Next steps

Subject to approval of the grant the funding will be paid and the parish council will be asked to provide feed back on completion of the work.

6. Officer recommendations and reasons

The Committee is asked to consider the grant application for £19,800 New Homes Bonus funding, a grant award would be subject to completion of the asset transfer of the building.

7. Cabinet portfolio holder's recommendations

Not applicable

8. Contact officer and relevant papers

Julie McDowell, Area & Neighbourhood Co-ordinator, Tel 01484 221000
email: julie.mcdowell@kirklees.gov.uk

Grant application and quotations submitted January 2016
Asset Transfer of Skelmanthorpe Library - Business Plan 2015-20

9. Assistant director responsible

Kimiyo Rickett, Communities and Leisure

DENBY DALE PARISH COUNCIL



COMMUNITY ASSET TRANSFER OF SKELMANTHORPE LIBRARY BUILDING BUSINESS PLAN 2015 – 2020

10 March 2015

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- 2. Council Aims for the Community Asset Transfer**
- 3. Plans for the Skelmanthorpe Library Building**
 - **Short Term**
 - **Medium/Longer Term Aspirations**
- 4. Building Condition Survey**
- 5. Public Consultation**
- 6. Proposed Timetable for the CAT**
- 7. Financial Plan**
- 8. Management of the Building**
- 9. Opportunities and Risks**
- 10. Conclusions**

1. Introduction

1.1 Denby Dale Parish Council has operated for over 40 years being established as part of the Local Government reorganisation in 1974. It serves a population of around 16,000 residents.

1.2 The council has 20 councillors who meet as a Council on the first Tuesday of the month. Additionally the Plans Scrutiny Committee and Finance & General Purposes Committee, Sub Committees and working groups meet either before or after the Council Meeting.

1.3 The Council currently undertakes a myriad of functions as empowered by statute. They Include;

- Examination and comment on Planning Applications and Response to consultations from Government, Kirklees Council etc
- Awarding Environmental and Community Grants to local organisations
- Delivery of projects – including assisting the Walkers are Welcome Scheme, assistance with environmental projects through the part-funded Countryside Officer, heritage projects and the provision of dog bag dispensers throughout the Parish
- Many smaller functions that improve the quality of life in our villages including the provision of Christmas trees, wreaths for Remembrance Sunday, hanging baskets etc
- Future management of an Allotment site in Denby Dale

1.4 The 20 councillors have strong connections with their villages attending village community groups and acting as the conduit between the villages and the Parish Council. Through these connections there is good understanding of the needs and wishes of its village.

1.5 The Parish Council currently manages an annual budget of £176,374. Of this around £64,000 is provided to local organisations in grants.

1.6 The Parish Council has been awarded Quality Status by the National Association of Local Councils.

1.7 Currently the Parish Council office and Council meetings are located in the Skelmanthorpe Library Building, along with the part-funded Countryside Officer post. The office accommodates 1 part-time member of staff.

2. Council Aims for the Community Asset Transfer

The aims that the Council has for the Skelmanthorpe Library Building CAT are threefold.

2.1 First to assist the longevity of the Library facilities in the building, which is currently under threat through austerity cuts

2.2 Second to provide for its use improve Council facilities for its offices and meetings with the potential for further improvement.

2.3 Third, in the longer term, to provide a quality community facility in which community groups and the community generally can easily access space for their meetings and events. Also to provide assistance to new businesses with office premises.

3. Plans for the Skelmanthorpe Library Building

3.1 The Parish Council has had several detailed meetings with the Kirklees Library service about how the Parish Council and the Library Service could co-exist within the building

3.2 The Parish's Council plans for the Library building reflect the advice and discussions with these two organisations.

3.3 Initial proposals of the Parish Council are as follows;

Short Term

The Parish Council will continue with its operations uninterrupted within the building, and will also provide appropriate signage for the building.

It is proposed that the Countryside Officer will share accommodation with the Clerk, thereby freeing up further office space for community group usage/start-up businesses.

The Parish Council meetings would continue, however may move upstairs to free up the committee room for use by Community Groups.

Community groups which currently use the Library (e.g. Children's story Time, Craft Group, IT classes) and Kirklees Services (Kirklees Neighbourhood Housing Surgery, Job Centre Plus Surgery) would continue to be offered space for their meetings at the Library Building.

Additionally the Parish Council will:

-explore the possibility of providing a Wi-Fi hub to provide an additional attraction of the building.

- seek to reduce running costs and demonstrate its environmental credentials by undertaking a feasibility study to see how the energy performance of the building can be effectively improved.
- develop proposals to realise the letting potential of the building.
- the running of the building would initially involve the part-time Clerk and the cleaner/caretaker who will be retained from Kirklees Council along with voluntary input from Councillors.
- Further public consultation will take place in the short term to take on board what members of the public wish to see happen with this building.

Medium/Longer Term Aspirations

Towards the end of the Business Plan, in 2019/20, there is the aspiration it will be possible to start planning and undertaking feasibility work to increase current users of the building through future marketing of the building. The building will be promoted through the use of the parish noticeboards, website and quarterly newsletter, and it is envisaged councillors will hold surgeries within the building to discuss proposed use.

- Further public consultation will take place in the medium to long-term, to assess how the public would like the resource developed.

4. Building Condition Survey

4.1 The Parish Council has commissioned a building condition survey which indicates that the building is in reasonable condition, given its age. It does require cosmetic refurbishment (including the removal of asbestos as detailed in another report) but structural repairs are minor. The full report on the survey is attached at Appendix A. These works include repair to the roof covering and flashing. The likelihood is that in 5-10 years time the roof covering will need stripping and re-laying. The Parish Council are currently obtaining quotes for roof works. There are also minor repairs to the stonework needed, and internal repairs to the roof structure. Secondary items such as the single glazed windows should be considered for upgrading, but are not immediately essential.

4.2 The costs for these repairs are provided for under the £30,000 budget line in place for 2015/2016.

5. Public Consultation

5.1 The Parish Council has undertaken public consultations on the issue of the future of the Skelmanthorpe Library Building and the Library Service to be provided from the building. The latest meeting held was on 11th February, and all have included attendance by Ward and Parish Councillors, and representatives of Kirklees Library Services. Alongside updates on the building itself, the Ward Councillor, Graham Turner, has been promoting the development of a 'Friends Of/Committee/User Group for the Library.

6. Proposed Timetable for the CAT

The Parish Council is working to the following timetable for the consideration of the CAT:

10 March 2015 – Submission of CAT application for consideration at Cabinet meeting

If CAT application agreed by Kirklees Metropolitan Council; By

End March 2015 - Conclude legal transfer.

1 April 2015– Parish Council assumes the management of the Skelmanthorpe Library building

7. Financial Plan

7.1 The Parish Council has undertaken a detail appraisal of the financial implication of the CAT of Kirkburton Library Building for the 5 years from 2015-20.

7.2 This has primarily been to ensure the affordability of the day to day operation of the building and the investment required in the building for the short term implications to ensure its usability by the Library Service, Parish Council and community groups.

Revenue Implications

7.3 The financial information on the day to day operation of the building is attached at Appendix B. The Parish Council has included in its 2015/16 Revenue budget a sum of £30,000, to ensure, as far as possible, the continued running of the Library and Parish Council in their existing location.

7.4 The conclusions from this financial information is that, based on current information, the day to day operation is affordable within the current revenue budget allocation for the Short term phases of the implementation and the existing running costs for the building.

7.5 The long term aspirations for the future development of the building for use by community groups and business start-ups which falls outside the Business Plan period, would clearly have significant revenue implications for the Parish Council. As such it would only proceed after detailed consideration

of its impact on the revenue costs and the increased service opportunities provided by the Parish Council to its communities.

7.6 The budget for future years will be increased annually in line with CPI. The increase in the precept for next financial year covers the additional £30,000 budget

for the library building and is therefore secured. The reserves shown also cover the running costs of the building for the next 5 years.

7.7 Future roof works have been identified to be undertaken on the building, costs have been assessed and included in the contingency budget for the building.

Funding of Investment

7.6 The Council has provided in its reserves a sum of £30,000 earmarked to fund the required works and running costs for hosting the Council Offices, Countryside Officer and community group use in the Skelmanthorpe Library building.

8. Management of the Building

8.1 The building will be managed through the Parish Council. The Parish Council will ensure that the building is available, through current access arrangements in the short term, for the Kirklees Library Service

8.2 Other regular users will be encouraged to use the building during times when there is a Parish Council or Kirklees Library Service presence

8.3 One off bookings will need to be arranged through the Parish Council

8.4 The Parish Council will establish a Building User Group, which will meet periodically, to discuss matters related to the joint use of the building.

8.5 At Parish Council member level the Management and Finance Committee will oversee the management of the building

9. Opportunities and Risks

9.1 The CAT of Skelmanthorpe Library building offers many opportunities for the Parish Council. In particular it provides the opportunity for;

- Assistance in ensuring the longevity of the Kirklees Library service in Denby Dale parish
- The retention of its accessible location of Council Offices being close to the centre of Skelmanthorpe
- A permanent home for the Parish Council
- The future development of the building to provide a quality community centre

9.2 However we must not forget the risks associated with the Parish Council taking over the management of the Skelmanthorpe Library Building

- There are financial risks. There could be other potential pressures on Parish Council budget, not associated with the decision on the Skelmanthorpe Library building. The grant from Kirklees Council, which reduces the Parish Council precept, although approved for 2015/16 (£17,610) remains under discussion. Latest information, received last year, included an indication that this may reduce in future years.
- There still remains the possibility that the Kirklees Library Service ceases to be provided at Skelmanthorpe. This is clearly outside the Parish Council's control and not what the Parish Council would wish. If it did happen then there would be an underutilisation of the building until an alternative use was identified.

10. Conclusions

10.1 The CAT of the Skelmanthorpe Library building offers a clear opportunity to assist the longevity of the Library Service in the building; help the Parish Council to improve its Council Offices now and in the future; and in the medium to longer term provide a wider community facility. These sorts of opportunities occur rarely.

10.2 The CAT transfer also clearly accords with the Kirklees Council strategy for the Library Service in Denby Dale Parish Council area.

10.3 However the Parish Council should only proceed with the CAT application on a balanced consideration of the opportunities and risks associated with taking over the ownership and management of the Skelmanthorpe Library building.

10.4 The current running costs of the Skelmanthorpe Library building are containable within the Revenue Budget. The investment required in the building is also affordable.

10.5 The Medium and Longer Term development of the building are, almost certainly, likely to lead to higher tax levels. However the Parish Council will have created a quality community facility.

10.6 The CAT of Skelmanthorpe Library building is, probably, the biggest issue that has arisen in the Parish Council for many years. As such it requires full consideration by each member of the Parish Council.



Name of meeting: District Committee - Kirklees Rural Public Meeting

Date: 25th February 2016

Title of report: Footpath off Wessendenhead Road, Meltham

Is it likely to result in spending or saving £250k or more, or to have a significant effect on two or more electoral wards?	No
Is it in the Council's Forward Plan ?	N/A
Is it eligible for "call in" by Scrutiny ?	Yes
Date signed off by <u>Director</u> & name	Paul Kemp 10/02/2016
Is it signed off by the Director of Resources?	David Smith 12/02/16
Is it signed off by the Assistant Director - Legal & Governance?	Julie Muscroft 12/02/16
Cabinet member portfolio	Councillor Peter McBride – Place, Investment & Housing

Electoral [wards](#) affected: Newsome

Ward councillors consulted: Councillor Terry Lyons, Councillor Charles Greaves, Councillor Edgar Holroyd-Doveton

Public or private: Public

1. Purpose of report

To consult with councillors on a project to re-surface a public footpath in Meltham and consider funding from Kirklees Rural District Committee 2015/16 New Homes Bonus fund.

2. Key points

2.1 The footpath is recorded as Meltham Public Footpath No 45 and forms a well used route between Wessendenhead Road and off Calmlands Road. The length of works is approximately 260 metres and is shown dashed X-X on the accompanying plan.

2.2 Requests have been received to resurface the footpath. The existing surface of sandstone aggregate has deteriorated. Despite the previous installation of cross drains and a side drain, the surface has been eroded by surface water run-off. Grass is encroaching from the sides. It is likely that, without further intervention, the condition of the path will deteriorate further.

2.3 The route is very well used. It provides an off-road link between residential areas and it is popular with dog walkers and leisure walkers. It forms part of a route promoted by Meltham Walkers Are Welcome group www.walkingmeltham.com

2.4 The proposal works towards the District Committee's priorities of:

- Place - Footpath, road and greenway improvement
- Economic Growth & Regeneration - Tourism – local infrastructure and promoting attractions locally
- Health & Wellbeing – access to physical activity in local communities

2.5 The proposed funding stream is the New Homes Bonus fund. The criteria for the fund is for initiatives which either alleviate the pressures of new build, such as infrastructure or environment improvements, or which help people to do more for themselves and the local community, or both, and which are innovative, for example in their approach, implementation or content. This proposal meets these criteria because:

- The infrastructure of the public rights of way network is improved by installing a new surface which mitigates against the existing issue on this footpath of sandstone aggregate erosion and the subsequent effect on users of the path
- A good surface encourages use of the path for various purposes including walking for health and wellbeing
- The type of surfacing proposed is an innovation in materials because:
 - it uses a difficult to dispose of waste material, car tyres (as opposed to larger truck tyres)
 - it creates a porous path surface resistant to erosion
 - it allows water to slowly disperse, rather than flow, thereby reducing any contribution to flooding
 - it significantly reduces future maintenance requirements
 - it provides an all-weather surface

2.6 This project would recycle approximately 870 car tyres

2.7 The proposed works for the path are:

- Remove side vegetation
- Remove loose surfacing and repair to provide a sound base – 260 metres
- Re-surface with Flexi-pave – 260 metres at approximately 1.5 metres wide

2.8

- The estimated cost of the works is £25,000.
- Preparation of the path is estimated to cost £6,000 and will be funded from Kirklees Council Public Rights of Way budget
- **The amount requested from Kirklees Rural District Committee in the 2015/16 financial year is £19,000**

3. Implications for the Council

3.1 Promoting and improving routes such as this works towards New Council aims such as improving health and wellbeing and increasing access between communities.

3.2 The West Yorkshire Local Transport Plan highlights maintenance and improvement to rights of way within its Delivering Accessibility, Tackling Congestion and Effective Asset Management themes.

3.3 Using this surfacing product reduces the Council's future maintenance liability, contributes to recycling policies and helps reduce the speed of water flows into local drainage systems

3.4 Local users and those from further afield will benefit from a well-surfaced route which is unlikely to deteriorate for many years

3.5 As Highway Authority, maintenance of the new surface of the route will remain the responsibility of Kirklees Council, unless altered without permission by others.

4. Consultees and their opinions

Councillor Lyons and Councillor Greaves have been consulted on and support the proposals. Councillor Edgar Holroyd-Doveton has been consulted on the proposals.

Public Rights of Way officers support the proposals.

5. Next steps

5.1 If approved the works can be ordered and implemented as soon as the contractor is available.

6. Officer recommendations and reasons

Officers recommend that members approve the proposed scheme for funding in the 2015/16 financial year.

- Improving the surface would be of benefit to existing users and encourage new use.
- This in turn can benefit the local economy by bringing more people into the area.
- Because the surface is virtually maintenance free, revenue costs are very low

7. Cabinet portfolio holder recommendation

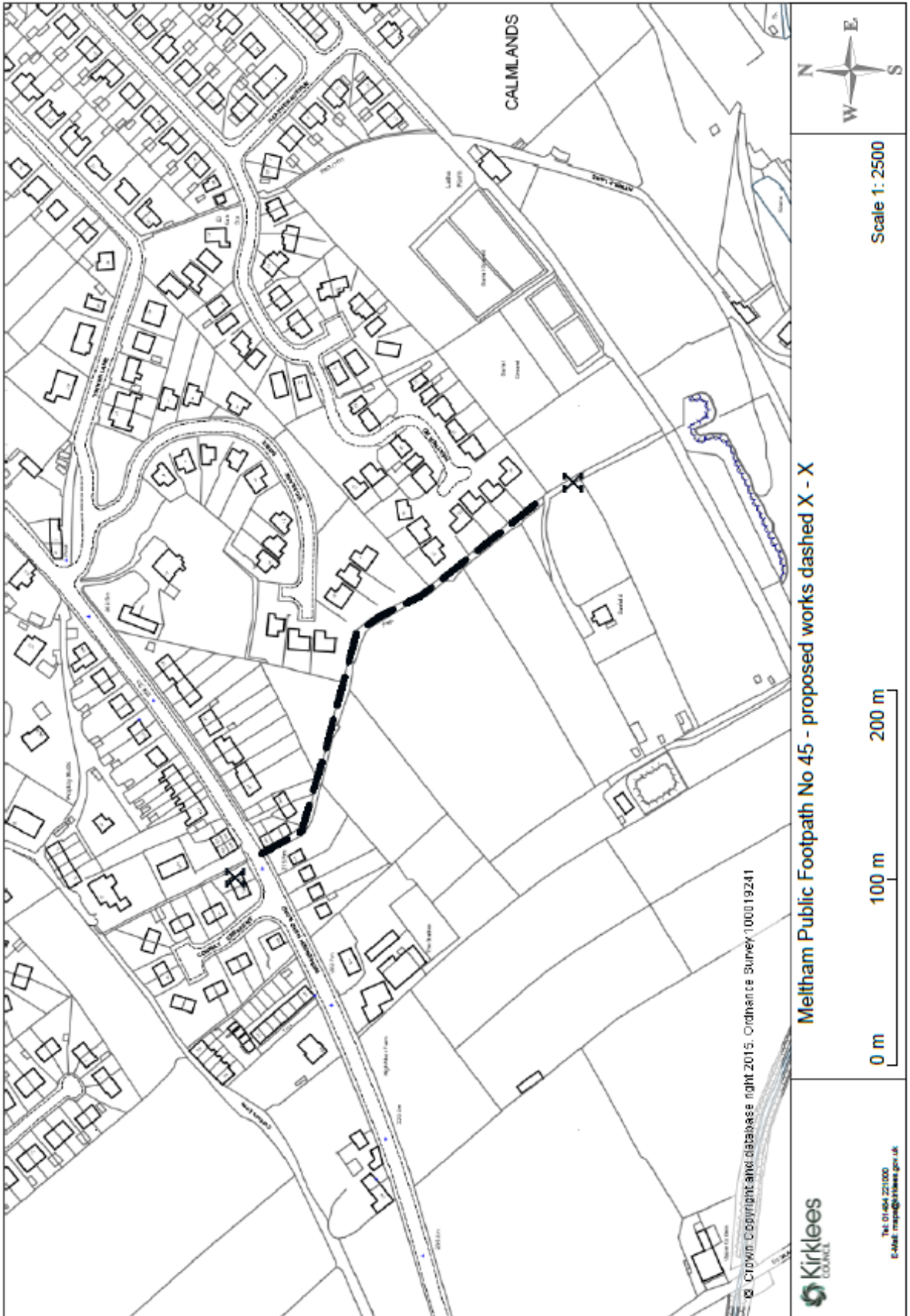
8. Contact officer and relevant papers

Contact Officer: Andy Gardner Direct Dial: 01484 225573

E-mail: andrew.gardner@kirklees.gov.uk

9. Assistant director responsible

Paul Kemp





Name of meeting: District Committee – Kirklees Rural Public Meeting

Date: 25 February 2016

Title of report: Grant Application - Kirklees Dementia Action Alliance

Is it likely to result in spending or saving £250k or more, or to have a significant effect on two or more electoral wards?	The Project will work across various communities and wards identified as priority areas
Is it in the Council's Forward Plan?	No
Is it eligible for "call in" by Scrutiny?	Yes
Date signed off by <u>Director</u> & name:	Kimiyo Rickett, 12/02/16
Is it signed off by the Director of Resources?	No
Is it signed off by the Acting Assistant Director - Legal & Governance?	No
Cabinet member portfolio	Councillor Viv Kendrick, Prevention, Early Intervention and Vulnerable Adults

Electoral [wards](#) affected: Colne Valley, Denby Dale, Golcar, Holme Valley North, Holme Valley South, Kirkburton

Ward councillors consulted: All Kirklees Rural District Councillors

Public or private: Public

1. Purpose of report

To consider awarding grant funding to Kirklees Dementia Action Alliance. The group is seeking £ 2,500 revenue from Kirklees Rural District Committee.

2. Key points

2.1 Background

Kirklees Dementia Action Alliance (KDAA) was formed in April 2014. The aim of the KDAA is to raise awareness of dementia and its impacts and to make Kirklees a dementia aware and friendly borough.

The KDAA launched in May 2014 with 14 members. Membership and supporter numbers have increased significantly now totalling almost 150. Membership composition comprises of local businesses, civic organisations, community groups, associations, faith groups, charities, health and social care providers etc. We enable and support organisations and communities to work towards becoming more dementia friendly and aware, sharing a value and ethos of meaning and commitment across Kirklees.

Each local Alliance is unique and responds to local need and priority. The Kirklees Dementia Action Alliance is leading the way both nationally and regionally and is recognised by the DAA nationally for our work with Greater Huddersfield and North Kirklees Clinical Commissioning Groups. We were recently shortlisted for the Alzheimer's Society National Dementia Friendly Awards 2015 (from over three hundred applications) and were top three finalists in the category of 'Best Dementia Friendly Community Initiative'. Demonstrating that Kirklees is recognised nationally in becoming a dementia friendly borough and working towards the Kirklees vision for all people living with dementia and their carers to live well in dementia friendly environment; as recorded in *Living Life to the Full with Dementia: A Dementia Strategy for Kirklees (2009)*.

The nationally recognised success of the project has led to Kirklees being recognised as a leader in the field of dementia awareness with a large numbers of commercial, voluntary and private organisations making real changes to their procedures and approach.

The KDAA thus far has been managed by a volunteer Steering Group and has one paid co-ordinator. The project coordinator is responsible for project management of the KDAA as well as developing new initiatives across Kirklees.

2.2 Cost breakdown

Contribution towards development time equals £10,000 over a 12 month period - £2,500 is being requested from each District Committee. Lottery and/or other funding is being sought to cover the costs from early 2017 onwards.

2.3 Timescales

Start date: Feb 2016
Finish date: Feb 2017

2.4 Expected outcomes, benefits and risks

To secure funding for development time to concentrate on the needs of specific areas in each District Committee. The coordinator provides strategic oversight of the project and leads on increasingly wide ranging projects and partnerships across the Kirklees community.

The project coordinator will work directly with each District Committee to agree a set of priorities and support the committee to develop a project plan and delivery of activities to respond to these priorities at a very local level.

The KDAA will provide a platform to raise awareness of dementia, memory problems, and reduce stigma by promoting awareness, campaigning, support, early diagnosis and creating more dementia friendly organisations and communities.

- Increase member and supporter numbers by engaging businesses and organisations from all sectors, communities and launching the 'Kirklees Dementia Friendly High Street'
- Stimulate further community participation, creating more dementia friendly communities across Kirklees by offering support, signposting and collaborative working.
- Work within BME communities and intergenerational projects.
- Raise awareness and understanding of dementia by facilitating, providing and creating partnerships to deliver local awareness sessions, training and service development.
- Further develop the Dementia Friends initiative expanding the KDAA network of Dementia Friends Champions volunteers enabling us to increase the number of awareness/friends sessions coordinated and delivered across Kirklees.
- Recruit a group of volunteers to support the project development and sustainability.
- Ascertain baseline information with impact measures of the understanding of dementia including consultation and engagement of people living with dementia and their carers.

2.6 Other agencies or services involved

The KDAA encourages a partnership and network approach to a "Kinder Kirklees." A core part of the KDAA remit is enabling and supporting organisations to work towards becoming more dementia friendly and aware.

We will continue to work with local and national agencies and services including DAA, Kirklees Council, Kirklees Dementia Support Services - Making Space, Age UK, Alzheimer's Society, Rural Action Yorkshire, Carers Counts, West Yorkshire Police, North Kirklees & Greater Huddersfield CCG, Locala and Safe Places (to name but a few) to stimulate, support and create local and wider partnerships in developing more dementia friendly communities and dementia awareness across Kirklees.

We will build on our current foundations of Dementia Friendly Communities by working with partners and access best practice guidance and campaigns introduced by the DAA nationally and the Alzheimer's Society.

3. Implications for the Council

The Kirklees vision; The Dementia Challenge in Kirklees (2015-2020) is to build around the things that are important to people in their everyday lives. The work of the KDAA will support and enable people living with dementia and their carers to live in dementia-friendly environments where they feel empowered to seek help, early diagnosis, know where to go for help and what services to expect and how to access them and where fear and stigma associated with dementia has decreased.

Many people get invaluable support from family, friends or neighbours to find their own solutions to meet their needs. By raising awareness of dementia and creating Dementia Friendly Communities people living with dementia across Kirklees can remain safe and independent in their own home for as long as possible.

Further development of the KDAA will support the outcomes of the Kirklees Dementia Strategy by delivering the following Council priority areas:

- Raising awareness of dementia and reduce stigma.
- With a partnership approach provide information about the symptoms of dementia and how to seek help and advice from a range of professionals
- Maintain a strong focus on earlier, timely diagnosis of dementia
- Recruit Dementia Champions and Dementia Friends creating Dementia Friendly Communities where people feel involved in society, keep safe and continue to live life to the full
- An intergenerational awareness of dementia – schools colleges & universities
- Integrated seamless support in the community
- Develop a dementia aware workforce/workforce training.

The Alzheimer's Society in their publication *Dementia Today and Tomorrow: A new deal for people with dementia and their carers*, (2015) states that: *The latest estimates of the total cost to the UK economy of dementia are some £26.3 billion or £32,250 per person per year, comprising social care, health care and unpaid carers. Local Authority costs are set to increase with a predicted increase in prevalence rates.*

Raising awareness of dementia, creating Dementia Friendly Communities supports and enables people with dementia and their carers to take part in 'everyday' activities and community life. This is key to not only enabling individuals to live healthier and more fulfilling lives, but to reducing and delaying dependence on Local Authority health and social care services.

The initiative will support the Corporate and District Committee priorities of Early Intervention and Prevention.

4. Consultees and their opinions

Presentation to District Committee September 2015. Discussion at health and well being portfolio group which received statistics for the district on rates of diagnosis and support available from local communities, and which suggested roadshows and market place awareness raising events would be a good starting point.

Laura Counce
Julie Orlinski

5. Next steps

If successful in gaining a grant award from the District Committee the group will be asked to enter into a grant award agreement. This will require the organisation to meet standard funding conditions as well as any particular funding conditions where specified. The grant award agreement also requires that the organisation provides monitoring and evaluation information against terms and conditions including grant award expenditure.

6. Officer recommendations and reasons

The Committee is requested to consider the request and make a decision as to whether to support the application.

7. Cabinet portfolio holder recommendation

N/A

8. Contact officer and relevant papers

Laura Counce, Community Partnerships Manager,
Community Partnerships,
Civic Centre 1,
Huddersfield
HD1 2EY

9. Assistant director responsible

Kimiyo Rickett, Communities and Leisure



Name of meeting: District Committee - Kirklees Rural Public Meeting

Date: 25th February 2016

Title of report: Footpath off Wood Lane, Thunderbridge

Is it likely to result in spending or saving £250k or more, or to have a significant effect on two or more electoral wards?	No
Is it in the <u>Council's Forward Plan</u>?	N/A
Is it eligible for "call in" by <u>Scrutiny</u>?	Yes
Date signed off by <u>Director</u> & name	Paul Kemp 04/02/2016
Is it signed off by the Director of Resources?	N/A
Is it signed off by the Acting Assistant Director - Legal & Governance?	N/A
Cabinet member <u>portfolio</u>	Councillor Peter McBride – Place, Investment & Housing

Electoral wards affected: Kirkburton

Ward councillors consulted: Cllr Robert Barraclough, Bill Armer and John Taylor

Public or private: Public

1. Purpose of report

To consult with councillors on a project to re-surface a section of a public footpath in Thunderbridge and agree funding from Kirklees Rural District Committee 2015/16 revenue budget.

2. Key points

2.1 The footpath is recorded as Kirkburton Public Footpath No 210 and forms part of a route through Saville Wood between Wood Lane and Thunderbridge. The length of works is approximately 100 metres and is shown dashed X-X on the accompanying plan.

2.2 Requests have been received to resurface the footpath. The existing surface consists of deep mud and causes users to leave the line of the path and walk through the woodland. It is likely that, without intervention, the condition of the path will deteriorate further.

2.3 The route is very well used. It is popular with dog walkers and leisure walkers as it is within a network of popular paths around Farnley Tyas, Stocksmoor, Thunderbridge and Kirkburton. It also forms part of a route promoted by Kirkburton Parish Walks as “Hester’s Haunt”.

2.4 The Friends of Storthes Hall Wood group has been working with the Council’s Public Rights of Way (PROW) Projects Officer to put forward a scheme to improve the footpath, the largest part of which is the 100 metres of resurfacing. Issues discussed have included access to the site for materials, who might carry out the work, permissions from landowners and the specification for the works.

2.5 The proposal works towards the District Committee’s priorities of:

- Place - Footpath, road and greenway improvement
- Economic Growth & Regeneration - Tourism – local infrastructure and promoting attractions locally
- Health & Wellbeing – access to physical activity in local communities

2.6 The proposals for the path are:

- Remove leaf litter, mud and other detritus from the path to a sound base. This to be done by the Friends group
- Lay a base of 63mm “clean” (i.e.free of smaller stones and dust) local sandstone aggregate to allow sub-surface drainage
- Lay a geotextile to keep the base and surface layers separate
- Lay a compacted surface layer of 40mm to dust local sandstone aggregate
- The materials will be installed by TCV, a conservation volunteer group
- The materials will be supplied by Kirklees Council via the PROW Projects Officer
- **The amount requested from Kirklees Rural District Committee in the 2015/6 financial year is £2,000**

2.7 TCV, mentioned above, is an organisation which involves volunteers on site and which charges overheads. These include:

- providing an experienced supervisor and first aider
- training as required in the use of tools, site safety and relevant techniques
- provision of tools
- transport and insurance

Previous projects for the rights of way team have been very well run and have been of an excellent standard. Such projects include the 220 metre sandstone footpath at Brockholes recreation ground and 265 metres of resurfacing on the Holme Valley Riverside Way

3. Implications for the Council

3.5 Promoting and improving routes such as this works towards New Council aims such as improving health and wellbeing and increasing access between communities.

3.6 The West Yorkshire Local Transport Plan highlights maintenance and improvement to rights of way within its Delivering Accessibility, Tackling Congestion and Effective Asset Management themes.

3.7 Local users and those from further afield will benefit from a well-surfaced route

3.4 As Highway Authority, maintenance of the new surface of the route will remain the responsibility of Kirklees Council, unless altered without permission by others.

4. Consultees and their opinions

Councillor Robert Barraclough, Councillor Bill Armer and Councillor John Taylor have been consulted on and support the proposals.

Friends of Storthes Hall Wood support the proposals

Public Rights of Way officers support the proposals.

5. Next steps

5.1 If approved the works can be programmed and implemented as soon as ground conditions are suitable and the volunteer group is available.

6. Officer recommendations and reasons

Officers recommend that members approve the proposed scheme for funding in the 2015/16 financial year.

- Improving the surface would be of benefit to existing users and encourage new use.
- This in turn can benefit the local economy by bringing more people into the area.

7. Cabinet portfolio holder recommendation

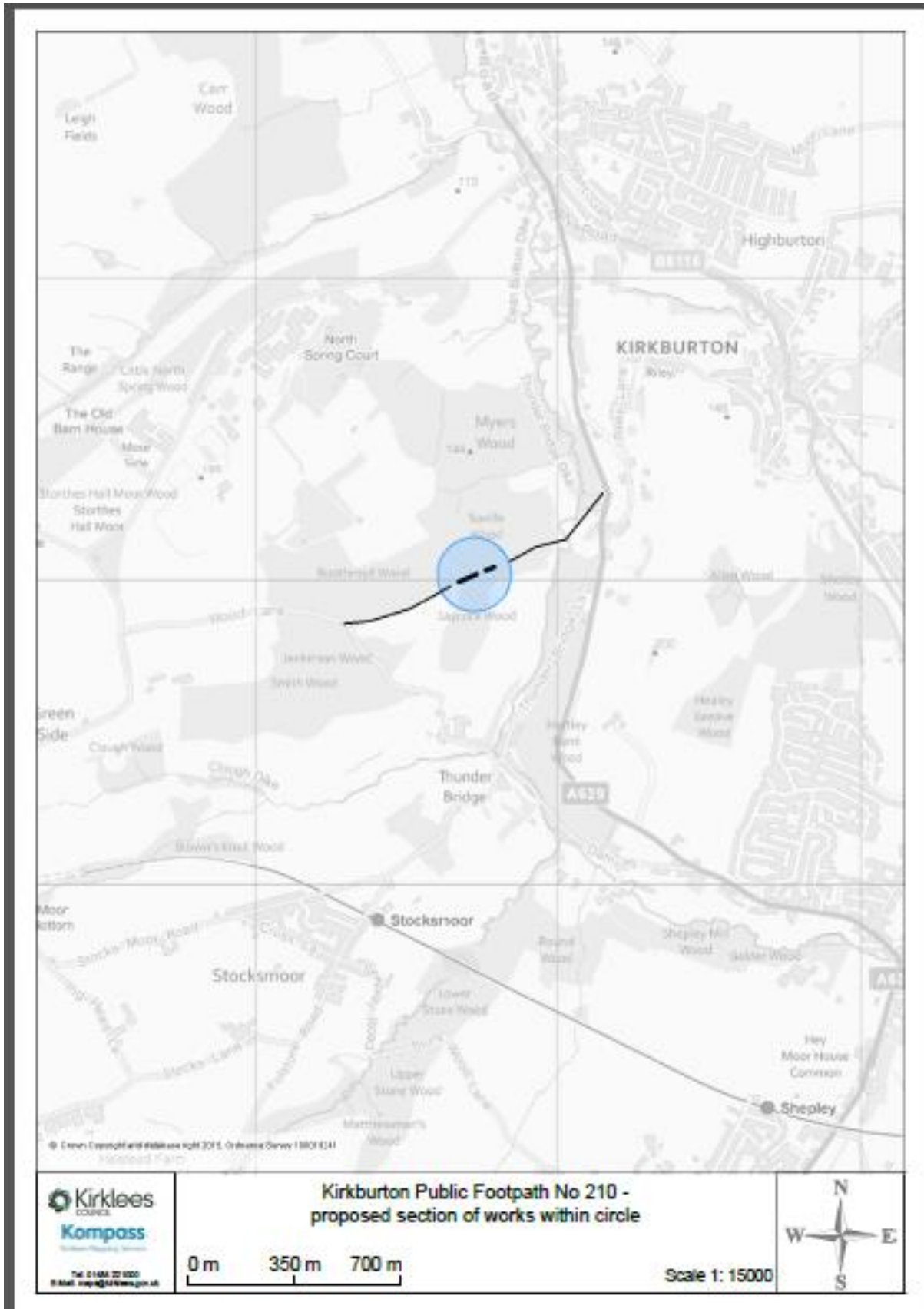
8. Contact officer and relevant papers

Contact Officer: Andy Gardner Direct Dial: 01484 225573

E-mail: andrew.gardner@kirklees.gov.uk

9. Assistant director responsible

Paul Kemp





Name of meeting: District Committee – Kirklees Rural Public Report

Date: 25 February 2016

Title of report: Grant application – The Life of Wilson Project

Is it likely to result in spending or saving £250k or more, or to have a significant effect on two or more electoral wards?	Not applicable
Is it in the Council's Forward Plan ?	No
Is it eligible for call in by Scrutiny ?	Yes
Date signed off by Director & name	Kimiyo Rickett, 12/02/16
Is it signed off by the Director of Resources?	No
Is it signed off by the Assistant Director – Legal, Governance & Monitoring?	No
Cabinet member portfolio	Not applicable

Electoral [wards](#) affected: Golcar

Ward councillors consulted: Councillors Christine Iredale, Andrew Marchington and Hilary Richards

Public or private: Public

1. Purpose of report

To consider an application for a grant of £900 from the Aspire Co-operative Learning Trust towards equipment for a mobile exhibition of the life of Harold Wilson.

2. Key points

2.0 The Aspire Trust intends to purchase 12 banners that will feature information on the life of Harold Wilson, former Prime Minister, from his birth in 1916, childhood in Huddersfield to his academic achievements and political success. The banners will form a mobile exhibition that will be used in the schools within the Aspire Trust.

Students will train as Wilson 100 ambassadors, studying his life and annually open the school based exhibition to the general public and give guided tours to interested parties.

- 2.1** Royds Hall School holds a range of archived material including photographs of Harold Wilson as a student at the school which will be used as part of the imagery on the banners. The exhibition will be available for community groups to borrow to display in their own settings. It will be open to the public to view in school and community settings.
- 2.2** The project is an opportunity for Huddersfield people to share in celebrating the success of a local person who from humble beginnings aspired to achieve his goals and became a very influential individual. Through the research that takes place to create the exhibition a wide range of people will be engaged, exploring their local heritage and what kind of places Paddock, Cowlersley and Milnsbridge were between the two world wars.
- 2.3** This school led project will complement the Lottery funded Wilson 100 project managed by Satellite Arts which also involves students from the Aspire Trust.
- 2.4** Students will train annually as ambassadors/ exhibition guides and there will be an annual celebration. Community volunteers will be encouraged to become guides, promoting the exhibition to a wider audience and promoting community pride, involvement and enjoyment. Both students and volunteers will have chance to develop their self confidence, leadership and management skills.
- 2.5** The project will start in March 2016 and continue year on year.
- 2.6** Each year 20 plus volunteers will be involved, preparing materials and resources, studying information and presenting it, managing invitations, set up and dismantling of the exhibition.

2.7 Cost Breakdown

Item	Amount requested from District Committee	Amount funded from other sources	Total Cost
Publicity material	£200	£100	£300
Mobile banners	£700		£700
Totals	£900	£100	£1000

3. Implications for the Council

The Aspire Co-operative Learning Trust is registered with the Council's Grant Access Point. The project meets the Council's theme of the community using their skills to support each other. The Trust obtained a grant from the district committee in November 2015 for resources for the set up of the toy library.

4. Consultees and their opinions

Local ward councillors Andrew Marchington, Christine Iredale and Hilary Richards. The head teachers of Royds Hall, Beech, St John's and Golcar (all part of the Trust) have given permission to the project.

5. Next steps

Subject to approval of the grant the money will be paid to the Trust who will be asked to feed back on the project.

6. Officer recommendations and reasons

The Committee is asked to consider the grant application.

7. Cabinet portfolio holder's recommendations

Not applicable

8. Contact officer and relevant papers

Julie McDowell Area and Neighbourhood Team Tel 01484 221000

email: julie.mcdowell@kirklees.gov.uk

9. Assistant director responsible

Kimiyo Rickett, Communities and Leisure



Name of meeting: District Committee - Kirklees Rural Public Meeting

Date: 25th February 2016

Title of report: Holme Valley North SID's Maintenance

Is it likely to result in spending or saving £250k or more, or to have a significant effect on two or more electoral wards?	No
Is it in the Council's Forward Plan?	No
Is it eligible for "call in" by Scrutiny?	Yes
Date signed off by Director & name Is it signed off by the Director of Resources? Is it signed off by the Acting Assistant Director - Legal & Governance?	Joanne Bartholomew Assistant Director Place No No
Cabinet member portfolio	Councillor S Hall Place (Planning, Highways & Open Spaces)

Electoral wards affected: Holme Valley North

Ward Councillors consulted: Councillors Charles Greaves, Edgar Holroyd-Doveton, Terry Lyons

Public or Private: Public

1. Purpose of report

To agree to commit funding of £800 for two further SID moves for SID 1 and SID 2 in the Holme Valley North ward.

2. Key points

Holme Valley North Councillors currently have 3 mobile Speed Indicator Devices (SIDs) in their ward and these were funded by their devolved ward budget.

The funding for the SIDs from this budget is coming to an end and Councillors would like the opportunity to fund two further SID moves for SID 1 and SID 2 from their ward district committee revenue budget allocation.

The SID 3 move will be funded from the remaining ward money.

The cost for this is: 2 x moves at £400 = £800

3. Implications for the Council

There will be a future maintenance liability to the council.

4. Consultees and their opinions

Holme Valley North Councillors are in support of the proposals.

5. Next steps

The two SIDs will move at the same time as the third SID to their new sites and will remain in the new locations for six months until further funding is sought.

6. Officer recommendations and reasons

Officers recommend that by funding this proposal the Kirklees Rural District Committee would demonstrate its' continuing commitment to improving the safety & environment for residents in the Holme Valley North Ward.

7. Cabinet portfolio holder's recommendations

Not applicable.

8. Contact officer and relevant papers

Jamie Turner – Senior Engineer Area Working & Safety: 01484 221000

phillip.waddington@kirklees.gov.uk

Elizabeth Twitchett – Operations Manager Area Working & Safety: 01484 221000

elizabeth.twitchett@kirklees.gov.uk

9. Assistant director responsible

Joanne Bartholomew – Assistant Director Place

Name of meeting: District Committee – Kirklees Rural Public Meeting

Date: 25th February 2016

Title of report: Heroes are Welcome support for the Armed Forces

Is it likely to result in spending or saving £250k or more, or to have a significant effect on two or more electoral wards?	not applicable
Is it in the Council's Forward Plan?	not applicable
Date signed off by Director and name	Kimiyo Rickett, 12/02/16
Is it signed off by the Director of Resources?	No
Is it signed off by the Assistant Director – Legal, Governance & Monitoring?	No
Is it eligible for call in by Scrutiny?	Yes
Cabinet member portfolio	Community Development (Cllr Jean Calvert)

Electoral [wards](#) affected: Denby Dale

Ward councillors consulted: Jim Dodds, Graham Turner, Michael Watson

Public or private: Public

1. Purpose of report

To consider allocating £500 for the purchase stickers with the Heroes Welcome logo for display in the Denby Dale ward.

2. Key points

2.0 The Council is supportive of the national Heroes Welcome campaign in Kirklees. Where displayed the Heroes Welcome logo shows support for armed forces personnel and indicates a warm welcome, special upgrade, special acknowledgement or even a little discount by businesses as appropriate.

2.1 This is in addition to the Armed Forces Covenant signed by the Council and other local organisations to help personnel and their families with the transition back to civilian life.

2.2 The Heroes Welcome stickers will be printed locally. The exact costings will be available for the district committee meeting on 25th February.

2.3 The stickers will be distributed by the ward councillors to local businesses for display.

3. Implications for the Council

The proposal meets the Council priority of communities supporting each other.

4. Consultees and their opinions

The Armed Forces Covenant Board – the campaign is supported in Kirklees.

5. Next steps

If approved by the Committee the stickers will be purchased for use in the Denby Dale Ward.

6. Officer recommendations and reasons

The Committee is asked to consider the proposal.

7. Cabinet portfolio holder's recommendations

Not applicable

8. Contact officer and relevant papers

Julie McDowell, Tel 01484 221000 email julie.mcdowell@kirklees.gov.uk

9. Assistant director responsible

Kimiyo Rickett, Communities and Leisure



Name of meeting: District Committee - Kirklees Rural Public Meeting

Date: 25th February 2016

Title of report: Golcar ward - Streetscene improvements

Is it likely to result in spending or saving £250k or more, or to have a significant effect on two or more electoral wards?	No
Is it in the Councils Forward Plan?	No
Is it eligible for “call in” by Scrutiny?	No
Date signed off by Director & name	Joanne Bartholomew Assistant Director Place
Is it signed off by the Director of Resources?	No
Is it signed off by the Acting Assistant Director - Legal & Governance?	No
Cabinet Member Portfolio	Cllr S Hall Place (Planning, Highways & Open Spaces)

Electoral Wards affected: Golcar

Ward councillors consulted: Cllr Richards, Cllr Iredale and Cllr Marchington are yet to be consulted.

Public or private: Public

1. Purpose of report

To advise members of the funding arrangements for these proposals. For the District Committee to consider funding from District Committee budgets.

2. Key points

- Councillor Hilary Richards, residents, and businesses have raised their concerns about littering on River Street in Milnsbridge.
- Officers from Streetscene and Housing have visited the location and agree that a litter bin at the bottom of the street near to the riverside seat would be useful to walkers in the area.

- The proposed location is on a street cleaning route so would be routinely emptied.
- Officers estimate that the necessary works can be carried out for the sum of £300.
- The works will be funded from the Golcar Ward allocation of District Committee budgets

3. Implications for the Council

There will be a future maintenance liability to the Council.

4. Consultees and their opinions

Councillor Richards has been consulted on these proposals and is in support. Local residents and businesses agree that these measures will improve the area and reduce littering.

5. Next steps

Once funding has been agreed, officers will implement the proposals.

6. Officer recommendations and reasons

Officers recommend that by funding these proposals the Kirklees Rural District Committee would demonstrate its continuing commitment to improving the environment and the quality of life for businesses & residents in Golcar ward.

7. Cabinet portfolio holder recommendation

N/A

8. Contact officer and relevant papers

Aidan Hopson – Principal Technical Officer Area Working & Safety: 01484 221000
aidan.hopson@kirklees.gov.uk

Des Wilkins – Streetscene Area Manager Cleansing, Waste & Recycling: 01484 221000
des.wilkins@kirklees.gov.uk

9. Assistant director responsible

Joanne Bartholomew – Assistant Director Place

Kirklees Rural District Committee Delegated Budgets:**Revenue**

	Carried forward from 2014-2015	Allocation 2015-2016	Total Budget 2015-2016
Colne Valley	£9,600.61	£12,759.00	£16,433.78
Denby Dale	£2,581.49	£12,759.00	£11,841.16
Golcar	£3,204.09	£12,759.00	£8,879.76
Holme Valley North	£2,622.55	£12,759.00	£13,988.21
Holme Valley South	£16,358.78	£12,759.00	£29,924.44
Kirkburton	-£151.13	£12,759.00	£10,188.54
Total	£34,216.39	£76,554.00	£91,255.89

Capital

	Total Budget 2015-2016
Colne Valley	£5,813.75
Denby Dale	-£34.28
Golcar	£1,540.00
Holme Valley North	£25,339.57
Holme Valley South	£5,688.10
Kirkburton	£12,380.61
Total	£50,727.75

New Homes Bonus

	Total Budget 2015-2016
Kirklees Rural District Committee	£150,084.00



Name of meeting: District Committee – Kirklees Rural Public Meeting

Date: 25th February 2016

Title of report: Estates and Environmental Works Budget

Is it likely to result in spending or saving £250k or more, or to have a significant effect on two or more electoral wards?	Yes
Is it in the Council's Forward Plan ?	N/A
Is it eligible for "call in" by Scrutiny ?	Yes
Date signed off by <u>Director</u> & name	Kim Brear – 8/1/2016
Is it signed off by the Director of Resources?	David Smith – 11/1/2016
Is it signed off by the Assistant Director – Legal, Governance & Monitoring?	Karl Larrad - 8/1/2016
Cabinet member portfolio	Cllr Cathy Scott

Electoral [wards](#) affected: Rural
Ward councillors consulted: All

Public or private: Public

1. Purpose of report

1.1 To provide an update on progress following the recent Rural District Area Forum consultation and voting exercise on bids placed for funding from the Estates and Environmental Budget.

1.2 District Committee to give consideration of approval to commission the schemes prioritised at the Area Forum meeting held on the 16th December 2015.

2. Key points

2.1 The Estates and Environmental works budget was previously known as the Tenant Led Budget.

2.2 Cabinet recently approved the re- introduction of the Budget with District Committees being central to the governance of it. This allows a more strategic view and provides a more innovative use of funding with opportunities for joint funding using the other budgets if appropriate. It also allows for short term responses.

2.3 The key aim of the budget is to encourage ideas, engage and involve decision making from a range of sources including councillors, tenants and leaseholders and residents.

2.4 The timescale to develop an approach, process and generation of ideas and schemes to ensure some schemes were committed in 2015/16 was very tight.

3. The Agreed Criteria for the use of the Budget

3.1 Any outcomes of projects commissioned must benefit in the main council tenants.

3.2 The budget can be used to improve the letting ability of council properties, reduce nuisance, harassment, Anti social behaviour (ASB) and enhance the environmental impact of the estate.

3.3 As it is a Housing Revenue Account (HRA) budget it can be used for repair and maintenance of council housing, general tenancy and estate management, policy and management.

3.4 The Budget cannot however be used to support the General Fund.

4. Resource Allocation

4.1 For the Rural District Committee there is a Budget allocation of £97,179 for 3150 properties

4.2 Any budget roll over will be approached on the same basis as the General Fund and decisions are made as part of the annual budget process.

5. Process and Approach

5.1 Previously, proposals were only prioritised once a year, the new approach is flexible and will allow District Committees to approve any prioritised schemes twice per year.

5.2 Councillors, tenants and residents, leaseholders and officers have been advised that ideas can be proposed at any time. Special Forums will be held twice yearly to prioritise schemes to fall in line with the District Committee dates.

5.3 All submissions will be worked up by Kirklees Neighbourhood Housing Officers involving surveying staff and other internal agencies such as highways to ensure that costs are accurate, and schemes are viable and meet the HRA criteria.

5.4 Area Forum members including TRA representatives, Councillors, Community Voices and Leaseholders received written communication in November 2015 outlining the process for submissions including following:

- The Budget available
- How ideas would be gathered
- Criteria for the use of the budget and work that could be carried out
- The deadline for bids in readiness for the Special Forum.

5.5 A Forum meeting was held on 16th December 2015 where representatives were presented with the submissions and voted on the green and Amber priorities as outlined in **Appendix 1**.

5.6 Given the tight timescales to achieve some spend/ financial commitment into to 2015/16, for ease of reference and efficiency the scheme suggestions were categorised as Green, Amber and white schemes. **Only Green schemes had an indicative price noted however it was requested by the Chair that Amber schemes were also voted on and prioritised at the Area Forum meeting on the 16th December.**

5.7 **The Green coded schemes** are of a less technical/complicated nature so that we were able to obtain more realistic estimates for feasibility in time for the Special Forum and the February/March District Committee. They include work which could be carried out relatively quickly if approved.

5.8 The **Amber coded schemes** are those identified as requiring more detailed and specialist design work. They also require more extensive joined up working with other services e.g. cleansing or highways so would therefore take longer than the time frame available to be considered for the first round of District Committee in early 2016 and therefore are not yet completed in terms of estimated costs and feasibility study

5.9 Forum members were advised that further design and costings work would be undertaken by officers for submission to the next round of discussions and prioritisation at Area Forums and District Committee meetings.

5.10 The **White coded schemes** were those submissions that we have been able to fund from other budgets, or did not meet the agreed criteria.

6) Implications for the Council

6.1 Strategic planning and larger schemes which are linked to other funding initiatives are generally more complex and takes longer to be implemented.

6.2 This has impacted on year 1 deliverables. It is anticipated that most of the schemes will realistically commence during 2016/17. Very few schemes will be completed this financial year due to the short lead in time available to officers, hence the categorisation of the schemes.

6.3 There are varied engagement levels at the various Area Forums, but the introduction of this process is likely to increase engagement and support the devolution approach as we move into 2016/17

7. Consultees and their opinions

7.1 Communities Who Can have been have been positive and are working with KNH and partners to progress this initiative.

7.2 Area Forum representatives who attended the special forum meeting considered the proposals and voted on the green and amber schemes presented in **Appendix 1**.

7.3 Further consultation and communication will be required with individual community ward members affected by the schemes submitted on aspects of the scheme design.

8. Next steps

8.1 Feasibility studies are currently being developed in order that the schemes prioritised and voted on by Area Forum representatives can be commissioned once considered and approved by the District Committee.

8.2 Approved schemes will be commissioned if they fall within the contingency level of plus or minus 20% as agreed at District Committee on the 1st December 2015. This means that if a scheme comes in over or under the original amount, but within the 20% tolerance, further approval will not be required by District Committee and therefore delivery time is not delayed.

8.3 Schemes not voted on this time will be presented to the next round of Area Forum and District Committee meetings for prioritisation and approval.

9. Officer recommendations and reasons

9.1 Members are recommended to consider the report and approve funding for schemes as voted on and prioritised by the Forum members on 16th December 2015.

10. Contact officer and relevant papers

Lisa White – KNH Neighbourhood Operations Manager

lisa.white@knh.org.uk

Tel: 01484 221000

11. Assistant Director Responsible

Kim Brear – Assistant Director for Place

kim.brear@kirklees.gov.uk

APPENDIX 1 - Rural District Committee

Green Less complicated no external feasibility
 Amber Requires more detailed feasibility
 White Funded by alternative budgets

Priority	Ref	Address	Ward	Description	Submitted by	Indicative cost	Feasibility cost
1	RK6	Burhouse Court, Honley	Holme Valley North	To provide metal fencing to the communal boundary around the properties. This will be the 3rd phase in fencing around the scheme the previous schemes having been completed under the previous Tenant Led Budget. All of the properties in this scheme are Council owned. This work will complete the fencing requirements .	Tenants and Residents association	£11,000	£14,672
2	RK8	Lime Grove, Golcar	Golcar	To take up existing footpath and replace it with a new surface in tarmac. The existing footpath is very well used but has become uneven in places and requires improvement works.	Matthew Reid Lilac Walk, with support of Housing Officer Christine Shaw	£4,635	£4,050.00
3	RK10	Oakes Avenue, Brockholes	Holme Valley North	To provide lay- by parking on the roadside on Oakes Avenue. Lay bys to be provided to the front of the Council owned properties only. There are 53 properties on Oakes Avenue, 35 Council owned and 18 privately owned. Scheme design will be led by Highways who are currently tasked with the feasibility and cost estimation of this parking scheme	Cllr Terry Lyons with support from Housing Officer Steve Ashton	Awaiting costs from Highways	
4	RK1	Deacon Close, Melham	Holme Valley North	Environmental works to improve the external appearance of area, reduce dog fouling and increase privacy. There are 23 bungalows on Deacon Close and non are sold. The work will include some fencing and other environmental works to improve the general appearance of the area in line with the needs of the TRA who put forward the scheme.	Ken Crowther, Tenant and Residents association	£6,000	£6,000.00

5	RK9	Beech Avenue, Golcar	Golcar	Improvements to the current fencing condition including painting and repairs or replacements. There are 21 properties on Beech Avenue. 9 of these are privately owned. The remainder are Council owned.	Matthew Reid Lilac Walk, with support of Housing Officer Christine Shaw	£8,464	£7,640.00
6	RK11	Highfields, Meltham	Holme Valley North	To provide lay-by parking on the street to alleviate congestion. There are 90 properties in the area. 19 are privately owned and 71 are owned by the Council. Lay by to be provided to Council properties only. Scheme design will be led by Highways who are currently tasked with the feasibility and cost estimation of this parking scheme	Cllr Terry Lyons	Awaiting costs from Highways	
7	RK2	Woods Estate, Marsden	Colne Valley	To create a green walkway on a current unadopted informal route between Woods Avenue play area behind Carr Street. There will be less maintenance costs in future if walkway is created, would create a more open area and improve the aspect.	Housing Officer with support from Tenants and Residents association and local ward members	£5,000	£5,000

8	RK3	Fieldhouse Drive, Slaithwaite	Colne Valley	To change some of the grassed area in front of these bungalows in to additional car parking spaces. There are currently only 4 spaces for the 13 bungalows in the area Fieldhouse Drive is a small residential site consisting of 13 properties. Providing additional parking would improve the lettability of the properties. Using the grassed area for parking provision would reduce future grounds maintenance costs. Scheme design will be led by Highways who are currently tasked with the feasibility and cost estimation of this parking scheme	Housing Officer in conjunction with residents of Fieldhouse Drive	Awaiting costs from Highways	
9	RK5	Barnsley Road, Flockton (159-175)	Kirkburton	Resurfacing of the rear lane with tarmac. The road is unadopted but is within Housing Ownership and provides access for a number of residents There are 9 properties in the row, 5 are Council owned, 4 are private. The lane is used by householders for pedestrian access and to take bins out to the main road on collection day. The road is uneven and needs levelling out with a new tarmac surface.	Housing Officer		£8,600.00
10	RK7	Manorstead, Skelmanthorpe	Denby Dale	To demolish 14 garages and carry out option appraisal for remaining site. The site has been identified by members as an area for potential development, this will be passed to Kirklees Council Officers involved in small sites for their consideration before any work is proposed for commencement , any cost associated with this scheme will be for the demolition only depending on the outcome of consultations with officers in the council.	Skelmanthorpe Tenants and Residents association	£30,000	
11	RK4	Peace Gardens - Golcar	Golcar	Peace Gardens, Golcar - To improve the Environment	Housing Officer	£0	funded by KNH environmental budget

Total Cost of Green Schemes		£45,962
Budget Total		£97,179.00